

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

January 8, 2025

The Joint Municipal Water and Sewer Commission held its Wednesday, January 8, 2025, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Frank Shumpert, Chairman - Town of Pelion
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Cindy Campbell, Town of South Congaree
Tim James, City of Cayce
Bobby Keisler, County of Lexington
Hazel Livingston, Town of Lexington
Viola McDaniel, Town of Swansea
Tem Miles, City of West Columbia
Juston Ricard, Town of Springdale

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Anthony Self, Engineering
Melinda Lee, Operations	Barry Leaphart, Operations
Lindsay Jumper, Customer Service	

The Chairman called the meeting to order.

Mr. Tim James gave the invocation. The pledge of Allegiance was said.

The Chairman confirmed the media had been notified.

Chairman Shumpert addressed item four (4) regarding consideration of minutes from the 11/13/24 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Tem Miles seconded the motion, and it passed unanimously.

The Chairman addressed item five (5) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) Executive Session regarding personnel matters and PFAS litigation update. Ms. Hazel Livingston made the motion to go into Executive Session. Mr. Tim James seconded the motion, and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to come out of Executive Session.

Chairman Shumpert addressed item eight (8) announcements. Mr. Jay Nicholson announced that the Commission had received the Partnership for Safe Drinking Water Award. Mr. Nicholson

thanked Mr. Gene House and Ms. Melinda Lee for all their hard work and dedication that they put into receiving this award.

The WEASC Capital District meeting and awards banquet will be held on January 16th. The next Commission meeting will be held early on Wednesday, February 5th due to other conflicts. Mr. Nicholson also announced that Lexington County Night will be held on February 18th.

As there was no other business, Mr. Tem Miles made a motion to adjourn the meeting. Ms. Cindy Campbell seconded the motion, and the motion passed unanimously. The meeting adjourned at 6:25pm.



PROGRESS THROUGH COOPERATION

Executive Report

September November 13, 2024 – January 8, 2025

Legislative/Regulatory Update



- **Batesburg-Leesville project**
- Project is full steam ahead
- Groundbreaking ceremony held 10/29 – excellent turnout
- Construction conflicts; tank progress

- **Swansea**
- Utility Study Draft Report is under review
- Draft report summary to be presented at Swansea Planning Retreat on 1/11/2025
- Anticipating discussion of Operations and Franchise options in near future

Legislative/Regulatory Update

- Utility Relocation ad Hoc group met with SCDOT 12/16/24; DOT agrees to support extending the sunset five more years; water coalition to run point on bill sponsorship
- Governor's WaterSC work group continues to meet; listening session held yesterday
- Lead and Copper inventory completed; seeking lead free certification from DES



Professional Engagement

- **Conferences/Meetings**

- Guy and Madeline presented at the Engineering Workshop in November
- WEASC Capital District Meeting next week at Lexington Municipal Complex

- Technology Transfer Greenville, 1/23-24/2025
- Utility Management Conference, Dallas 2/10-2/14/2025
- SCEC, Myrtle Beach, 3/8-3/12/2025

- **Saluda River Basin Council meets again next week**

- Draft plan under review

- **Anthony Self, Jason Brummer and Lindsay Jumper are taking government leadership and development course at MTC**

- **WUC meets next week**

- **Meeting with Cayce leadership to discuss current and future capacity needs**



Workforce

- **Training and Education**

- CityWorks user training
- In-house training to be held 2/17/25 – PEBA benefits

- **Staffing**

- **Operations**

- One open position
- Anticipating additional needs; more discussion in executive session

- **Engineering**

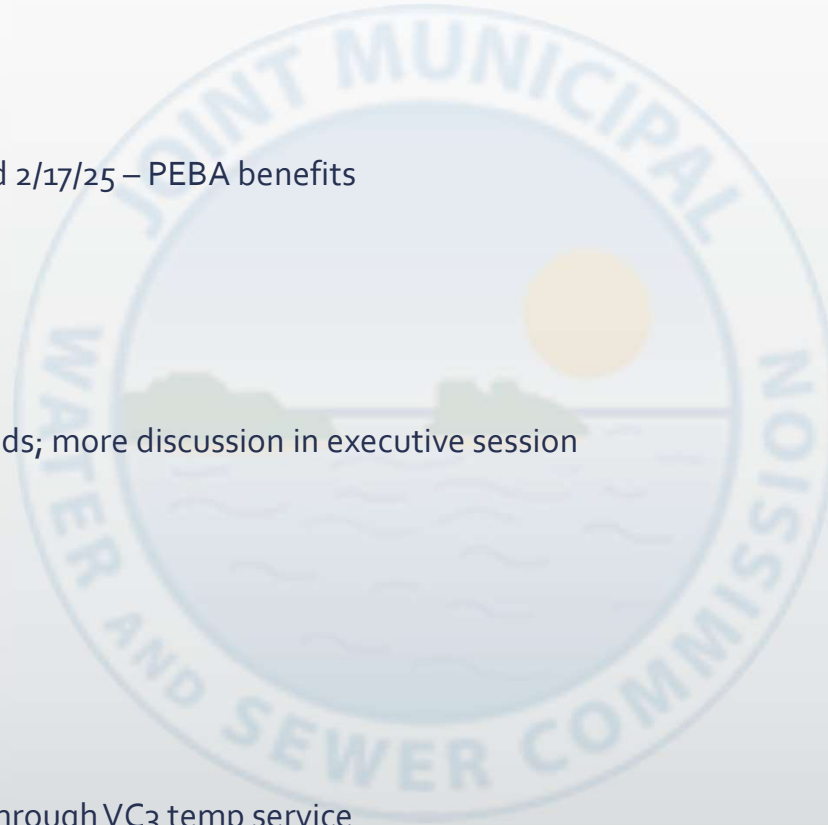
- Full staff

- **Customer Service**

- Full staff

- **Finance**

- IT position being covered through VC3 temp service
- Assessing needs for the additional position already approved



Operations

- **Tank Maintenance**
 - All inspections and maintenance up to date; scheduling for 2025 washouts
- **Water Quality**
 - Chlorine residuals remain stable throughout distribution system
 - Minimal flushing in several areas per normal operational optimization
 - Several minor leak repairs in Pelion and Swansea
- **Systems**
 - Jockey pump drive repair at the WC HSP has been ordered
 - Hydrant and Valve maintenance in full swing using CityWorks CMMS
- **Sewer Collections**
 - No SSOs in September
- **Operations campus improvements master plan**

Engineering & Construction

- CMMS – CityWorks flushing and valve maint programs in full swing
- RFQ for AMI assistance being drafted
- Project Portal development continues
- Commercial Backflow being moved to Engineering

Finance

- Investments remain strong
- ACH rollout on sample of vendors continues to grow
- Working with GP consultant to improve efficient use of modules
- Auditors have finished up; presentation of ACFR in February
- Arbitrage evaluation and fee to IRS

Customer Service

- Customer Information System (CIS) Upgrade
- SpryPoint Go Live this week



Capital Improvements Program

▪ Water Projects

- PER submitted for the Pelion Main Street Water Main Replacement
- Working on engineering selection for second Pelion Water System Upgrade (PF)
- Black Jack Oak Lane; we have requested additional information prior to reimbursement
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; full steam ahead; project updates on website
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; working with project engineers on long term water plan in this area
- Working with GMC on water main improvements at the Platt Springs Tank; submitted for permitting
- Traffic circle relocation projects – Bethany Ch/Boiling Springs, Meadowfield/Hwy 6

Capital Improvements Program

- **Sewer Projects**

- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton continues to make progress
- Lexington Hills Lift Station rehab; changed suppliers and package on order
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering continues design on force main upgrade along Bluefield Rd
- GHD working on Business Park lift station project
- Master Plan update has begun



JMWSC at a Glance	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY24 Growth	Previous YTD	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	FY25 Growth	Previous YTD
	Customer Data																	
Water customers	19,987	20,092	20,127	20,161	20,236	20,294	20,366	20,387	3.49%	3.14%	20,406	20,507	20,530	20,563	20,598	20,648	1.28%	2.05%
Sewer customers	6,522	6,629	6,652	6,661	6,699	6,748	6,777	6,788	6.31%	7.64%	6,802	6,887	6,894	6,909	6,937	6,988	2.95%	4.06%
New water only	36	4	31	22	26	37	9	11	294	195	5	10	11	28	12	19	85	158
New water/sewer	62	84	11	21	32	30	19	14	352	378	69	45	10	7	40	23	194	225
Total new customers	98	88	42	43	58	67	28	25	646	573	74	55	21	35	52	42	279	383
Start accounts	140	156	239	200	187	218	191	243			286	172	189	210	148	200		
Close accounts	34	45	50	45	50	53	57	54			92	60	46	59	60	47		
Meters read (AMR)	20,135	20,114	20,308	20,335	20,324	20,349	20,494	20,558			20,576	20,586	20,706	20,816	20,768	20,804		
Meters unread (AMR)	58	159	79	82	119	168	79	85			84	104	87	127	81	90		
Disconnected/nonpmt	skipped	skipped	139	147	140	160	156	125			155	58	158	138	na	199		
Remain disconnected	n/a	n/a	33	25	17	12	10	28			27	6	27	23	na	36		
Water quality complaints																		
Taste/odor/color	0	0	6	2	2	1	3	2			1	2	4	0	1	0		
Pressure	0	0	1	2	3	13	2	15			6	11	3	1	3	5		
Total	0	0	7	4	5	14	5	17			7	13	7	1	4	5		
Flow Data (MGD)																		
Water avg daily flows	6.02	5.35	5.46	4.78	4.97	6.20	7.50	8.64			8.53	7.27	7.51	6.68	5.50	4.85		
previous year	5.08	5.25	*4.71	4.69	5.36	6.22	7.40	8.39			9.02	9.20	8.20	7.80	6.02	5.35		
Sewer avg daily (combined)	1.46	1.52	1.52	1.53	1.61	1.502	1.6	1.49			1.48	1.76	1.58	1.46	1.68	1.65		
previous year	1.377	1.395	1.429	1.493	1.431	1.513	1.44	1.42			1.52	1.49	1.52	1.42	1.46	1.52		
Current projects																		
Residential		37	39		38	43	43				44	43	43	46		44	Res lots	
Commercial		24	24		24	17	19				27	31	34	34		39	water	sewer
JMWSC		9	9		9	9	9				8	9	9	9		9	3,791	2,848
Total projects		70	72		71	69	71				79	83	86			92		
Locates received	859	707	907	1050	1268	1733	1148	903			1168	999	915	1356	1110	978		
Locates marked	584	447	590	716	891	1270	873	589			776	735	595	866	861	563		
Total LF marked	48,910	38,780	45,210	84,255	107,950	139,480	97,510	59,410			53,390	53,260	52,815	115,890	81,510	52,910		
Revenues/Expenses thru dec 2024																		
	Actual	Budget		% Budget														
Operating Revenues*	13,412,812	24,715,029		54%														
Operating Expenses*	6,005,297	15,346,318		39%														

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION