

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

August 14, 2024

The Joint Municipal Water and Sewer Commission held its Wednesday, August 14, 2024, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Frank Shumpert, Chairman - Town of Pelion
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Troy Bivens, Town of Gaston
Cindy Campbell, Town of South Congaree
Bobby Keisler, County of Lexington
Hazel Livingston, Town of Lexington
Viola McDaniel, Town of Swansea
Tem Miles, City of West Columbia
Juston Ricard, Town of Springdale
Lancer Shull, Town of Batesburg-Leesville

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Melinda Lee, Operations
Lindsay Jumper, Customer Service	Sara Teem, Customer Service

The Chairman called the meeting to order.

Mr. Joseph Hardee gave the invocation. The pledge of Allegiance was said.

The Chairman confirmed the media had been notified.

Chairman Shumpert addressed item four (4) regarding consideration of minutes from the 6/12/24 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Joseph Hardee seconded the motion, and it passed unanimously.

The Chairman addressed item five (5) Election of Officers. Mr. Nicholson asked for nominations for Chairman, Vice-Chairman, Treasurer, and Secretary. Mr. Tem Miles made the motion to keep the current slate of officers. Mr. Frank Shumpert as Chairman, Mr. Joseph Hardee as Vice-Chairman, Mr. Jay Nicholson as Treasurer and Ms. Stephanie Morton as Secretary. Mr. Bobby Keisler seconded the motion. There was no discussion, and the motion passed unanimously.

Chairman Shumpert addressed item six (6) resolution to approve use of 2019 Bond Proceeds. Mr. Jay Nicholson presented a resolution that Parker Poe drafted providing for approving certain matters in connection with paying a portion of the cost of improvements to the system with excess proceeds of the series 2019 Bonds. The board was presented with a copy of the resolution. Mr. Jay Nicholson stated that the approximate \$4.5 million would be used for water expansion and other water projects. Mr. Tem Miles made the motion to approve the resolution as submitted. Mr. Troy Bivens seconded the motion, and it passed unanimously.

The Chairman addressed item seven (7) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman Shumpert addressed item eight (8) Executive Session regarding PFAS Litigation update, North Fork Commerce Park, Counts Ferry property, Pelion SRF project and Wholesale contracts discussion. Mr. Tem Miles made the motion to go into Executive Session. Ms. Hazel Livingston seconded the motion, and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to come out of Executive Session.

Chairman Shumpert addressed item nine (9) regarding possible action in follow up to Executive Session. Mr. Tem Miles made the motion to authorize the Commission to manage the SRF project as discussed in Executive session. Mr. Bobby Keisler seconded the motion. The motion passed with Mr. Frank Shumpert recusing himself from the vote.

The Chairman addressed item ten (10) announcements. Mr. Jay Nicholson stated that the next scheduled meeting would be September 11th.

As there was no other business, Mr. Tem Miles made a motion to adjourn the meeting. Mr. Lancer Shull seconded the motion, and the motion passed unanimously. The meeting adjourned at 6:27pm.



PROGRESS THROUGH COOPERATION

Executive Report

June 12 – August 14, 2024

Legislative/Regulatory Update



- **Batesburg-Leesville project**
- Project is full steam ahead

- **Swansea**
- Project making good progress
- Some issues exposed
- Ops agreement began in July



Legislative/Regulatory Update

- Consumer Confidence Reports sent
- Utility Relocation law being discussed with top brass at SCDOT
- ECB has approved temporary threshold for environmental testing
- New Department of Environmental Services (DES)



Professional Engagement

- **Conferences/Meetings**
 - WEASC Capital District meeting held in Newberry in July
- **Saluda River Basin Council & WUC**
 - Meeting next week
 - Draft plan under review



Workforce

- **Training and Education**
 - Internships rolling out; one new part time
 - Submersible pump training held in July; Confined Space and Trenching scheduled
- **Staffing**
- **Operations**
 - Full staff (FYE 24)
- **Engineering**
 - Full staff
- **Customer Service**
 - Full staff
- **Finance**
 - IT position leaving for new opportunity; options under evaluation



Operations

- **Tank Maintenance**

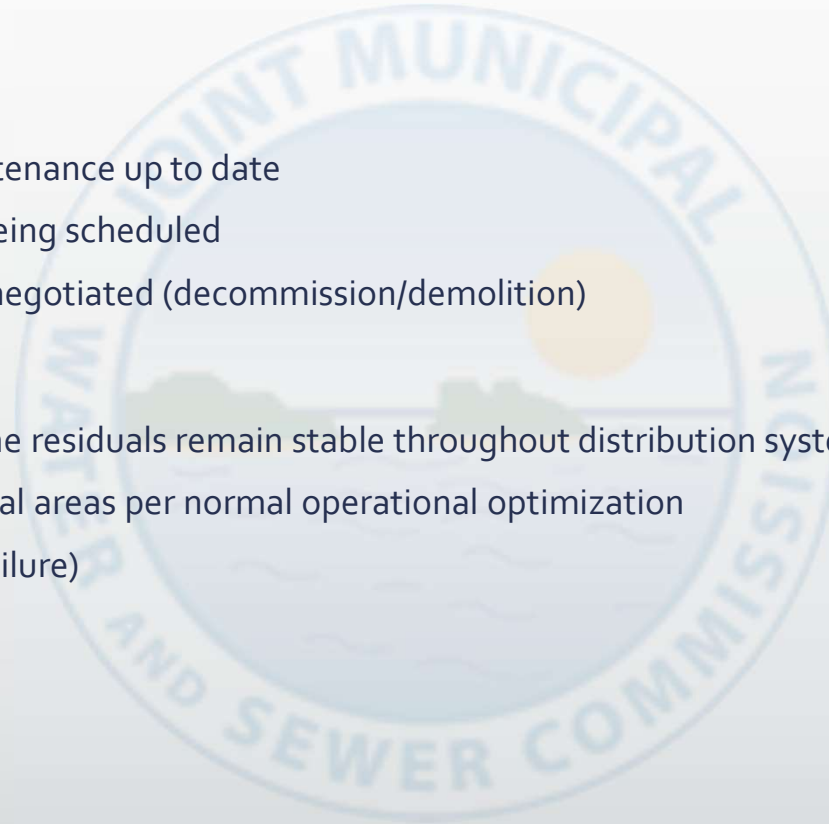
- All inspections and maintenance up to date
- Calks Ferry renovation being scheduled
- Hwy 378 contract being negotiated (decommission/demolition)

- **Water Quality**

- Water quality and chlorine residuals remain stable throughout distribution system
- Minimal flushing in several areas per normal operational optimization
- Two main breaks (pipe failure)

- **Sewer Collections**

- One minor SSO in July



Operations

- **Swansea**

- All lift stations inspected and repaired/adjusted for operational efficiency
- Five water repairs (4 services and 1 main)
- Chloramine feed repaired and adjusted for optimal feed; stable chlorine residuals throughout town



Engineering & Construction

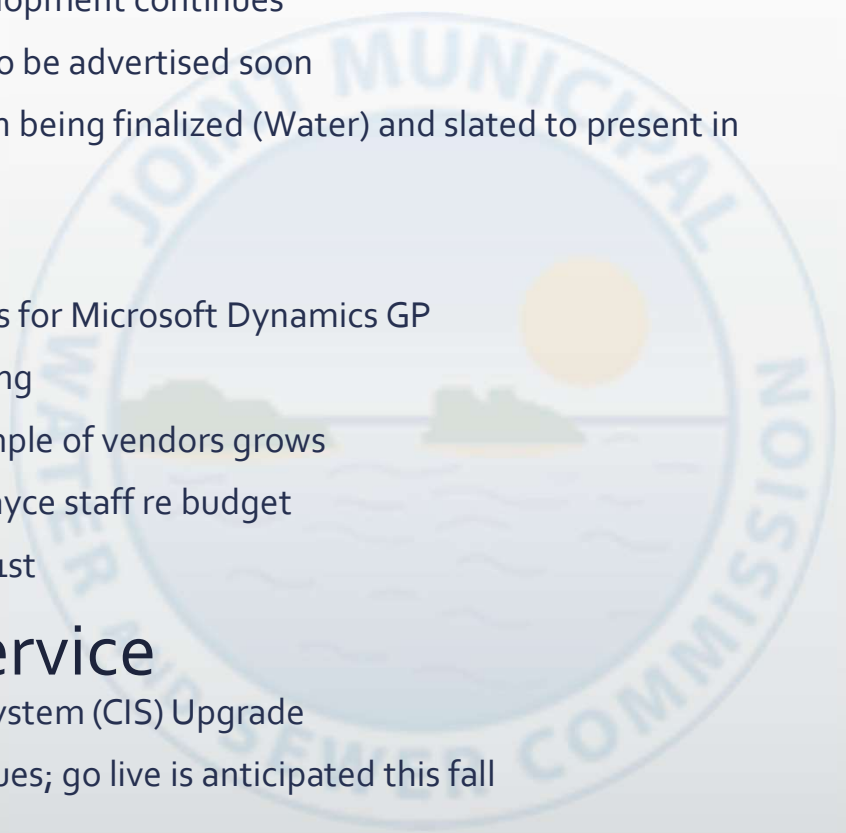
- CMMS – CityWorks development continues
- RFQ for AMI assistance to be advertised soon
- CIP and 20 yr Master Plan being finalized (Water) and slated to present in September

Finance

- Working with consultants for Microsoft Dynamics GP
- Investments remain strong
- ACH rollout on small sample of vendors grows
- Communications with Cayce staff re budget
- New rates effective July 1st

Customer Service

- Customer Information System (CIS) Upgrade
- SpryPoint testing continues; go live is anticipated this fall
- Bill template developed



Capital Improvements Program

▪ Water Projects

- Phase two of water plant transmission main; working on punch list; PTO issued
- Pelion Water Main Replacement Project installation completed; working on closeout
- Black Jack Oak Lane; we have requested additional information prior to reimbursement
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; full steam ahead
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; working with project engineers on long term water plan in this area
- Working with GMC on water main improvements at the Platt Springs Tank; submitted for permitting
- Received proposal from Weston & Sampson for the Pelion Main Street Water Main Replacement
- Submitted a PQ to SCDHEC/SRF for the Pelion Fire System Upgrade (PF)
- Traffic circle relocation projects – Bethany Ch/Boiling Springs, Meadowfield/Hwy 6
- 20 year Master Plan update to be presented during September meeting

Capital Improvements Program

▪ Sewer Projects

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; filed NOT with County
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton continues to make progress
- Platt Springs Crossing project; Commission associated project completed and permitted
- Lexington Hills Lift Station rehab; waiting on material deliveries
- Bluefield Pump Station; partial operation; startup next week
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering continues design on force main upgrade along Bluefield Rd
- Black & Veatch is evaluating upgrade needs to Business Park lift station
- Master Plan work beginning soon

JMWSC at a Glance	Jun-23	FY23	FY22	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY24	Previous	Jul-24
		Growth	Growth													Growth	YTD	
Customer Data																		
Water customers	19,699	3.14%	2.89%	19,725	19,771	19,813	19,908	19,987	20,092	20,127	20,161	20,236	20,294	20,366	20,387	3.58%	3.14%	20,406
Sewer customers	6,385	7.64%	4.99%	6,392	6,400	6,421	6,468	6,522	6,629	6,652	6,661	6,699	6,748	6,777	6,788	6.71%	7.64%	6,802
New water only	13	195	250	9	33	29	47	36	4	31	22	26	37	9	11	294	195	5
New water/sewer	13	378	266	4	4	31	40	62	84	11	21	32	30	19	14	352	378	69
Total new customers	26	573	516	13	37	60	87	98	88	42	43	58	67	28	25	646	573	74
Start accounts	268			224	256	170	209	140	156	239	200	187	218	191	243			286
Close accounts	50			99	74	58	54	34	45	50	45	50	53	57	54			92
Meters read (AMR)	19,907			19,798	19,943	19,958	20,019	20,135	20,114	20,308	20,335	20,324	20,349	20,494	20,558			20,576
Meters unread (AMR)	65			195	78	100	80	58	159	79	82	119	168	79	85			84
Disconnected/nonpmt	170				124	118	137	skipped	skipped	139	147	140	160	156	125			155
Remain disconnected	17				16	17	30	n/a	n/a	33	25	17	12	10	28			27
Water quality complaints																		
Taste/odor/color	2			1	1	0	0	0	0	6	2	2	1	3	2			1
Pressure	3			1	5	1	0	0	0	1	2	3	13	2	15			6
Total	5			2	6	1	0	0	0	7	4	5	14	5	17			7
Flow Data (MGD)																		
Water avg daily flows	8.39			9.02	9.20	8.20	7.80	6.02	5.35	5.46	4.78	4.97	6.20	7.50	8.64			8.53
previous year	9.19			7.87	8.10	7.85	6.54	5.08	5.25	*4.71	4.69	5.36	6.22	7.40	8.39			9.02
Sewer avg daily (combined)	1.42			1.52	1.49	1.52	1.42	1.46	1.52	1.52	1.53	1.61	1.502	1.6	1.49			1.48
previous year	1.34			1.42	1.38		1.37	1.377	1.395	1.429	1.493	1.431	1.513	1.44	1.42			1.52
Current projects																		
Residential	37				37	35	38		37	39		38	43	43				44
Commercial	17				21	24	24		24	24		24	17	19				27
JMWSC	8				8	8	8		9	9		9	9	9				8
Total projects	62				66	67	70		70	72		71	69	71				44
																		Res lots
																		water
																		sewer
																		3,246
																		2,811
Locates received	1041			1041	898	972	1099	859	707	907	1050	1268	1733	1148	903			1168
Locates marked	609			567	539	596	714	584	447	590	716	891	1270	873	589			776
Total LF marked	54,925			57,630	58,815	59,385	55,225	48,910	38,780	45,210	84,255	107,950	139,480	97,510	59,410			53,390

Revenues/Expenses thru june 2024	Actual	Budget	% Budget
Operating Revenues*	23,537,476	22,468,387	105%
Operating Expenses*	12,699,367	13,697,178	93%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.

Revenues/Expenses thru july 2024	Actual	Budget	% Budget
Operating Revenues*	2,422,154	24,715,029	10%
Operating Expenses*	932,984	15,346,318	6%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION