

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

**June 12, 2024**

The Joint Municipal Water and Sewer Commission held its Wednesday, June 12, 2024, meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Frank Shumpert, Chairman - Town of Pelion  
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District  
Troy Bivens, Town of Gaston  
Cindy Campbell, Town of South Congaree  
Tim James, City of Cayce  
Bobby Keisler, County of Lexington  
Hazel Livingston, Town of Lexington  
Viola McDaniel, Town of Swansea  
Tem Miles, City of West Columbia  
Lancer Shull, Town of Batesburg-Leesville

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Madeline Zimmerman, Finance
Barry Leaphart, Operations	Melinda Lee, Operations
Lindsay Jumper, Customer Service	Leigh Hamiter, Customer Service
Greg Brewer, Guest	Amy Hill, Richardson Thomas, LLC

The Vice-Chairman called the meeting to order.

The Vice-Chairman confirmed the media had been notified.

Vice-Chairman Hardee addressed item three (3) regarding consideration of minutes from the 5/15/24 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Troy Bivens seconded the motion and it passed unanimously.

The Vice-Chairman addressed item four (4) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Vice-Chairman Hardee addressed item five (5) Executive Session regarding PFAS Litigation update, North Fork Commerce Park and Swansea Operating Agreement. Mr. Tem Miles made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to come out of Executive Session.

Chairman Shumpert addressed item six (6) regarding possible action in follow up to Executive Session. Mr. Tem Miles made the motion to authorize Mr. Jay Nicholson to negotiate and execute the operating agreement with the Town of Swansea. Ms. Hazel Livingston seconded the motion. The motion passed with Ms. Viola McDaniel recusing herself from the vote.

The Chairman addressed item seven (7) announcements. Mr. Jay Nicholson stated that the next scheduled meeting would be July 10<sup>th</sup>.

As there was no other business, Mr. Tem Miles made a motion to adjourn the meeting. Mr. Tim James seconded the motion and the motion passed unanimously. The meeting adjourned at 7:00pm.



PROGRESS THROUGH COOPERATION

# Executive Report

May 15 – June 12, 2024

# Legislative/Regulatory Update



- **Batesburg-Leesville project**
- Project signage is up
- BL side has begun
- JMWSC to begin this summer
  
- **Swansea**
- Project making good progress
- Some issues exposed
- Ops issue being discussed



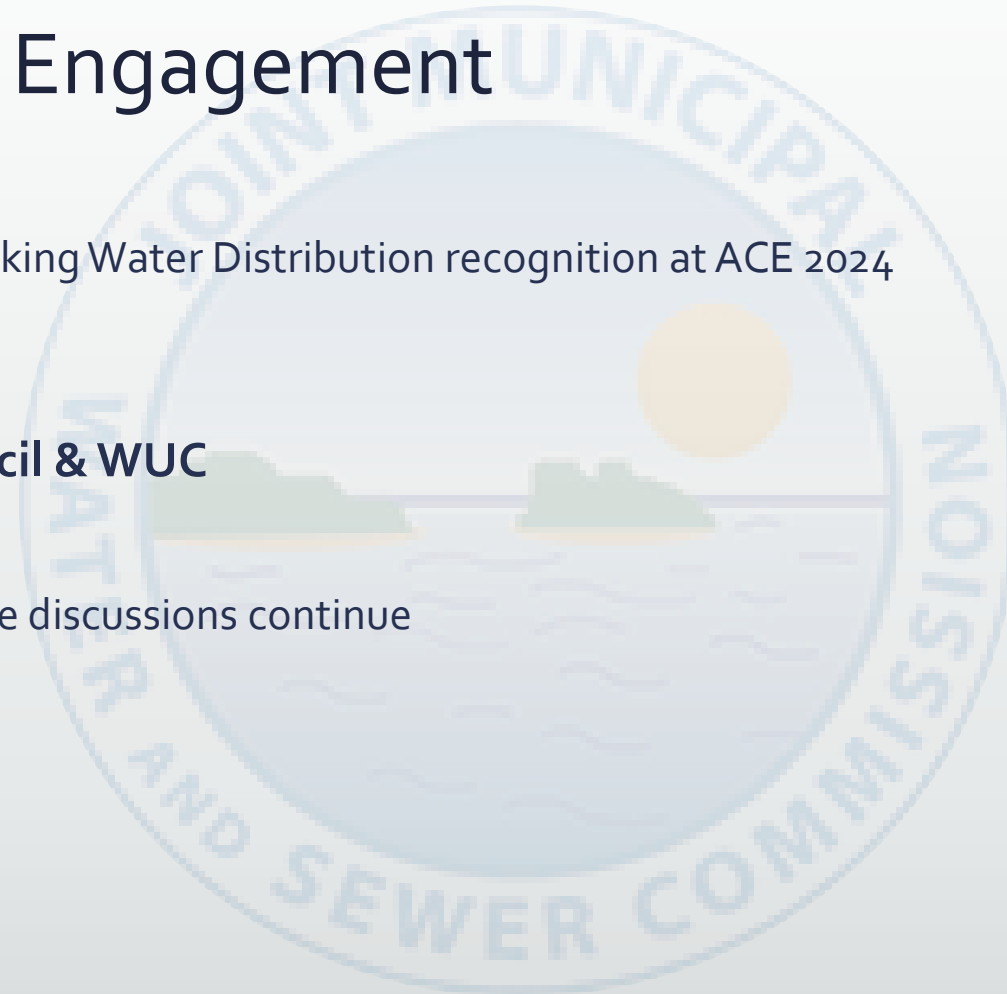
# Legislative/Regulatory Update

- **LCRI (Lead and Copper Rule Improvements)**
  - Service Line Inventory complete; working towards lead free certification
- **PFOA/PFOS (Per and Polyfluoroalkyl Substances)**
  - Litigation/communication discussion in executive session
- **SC Government**
  - Primaries held yesterday



# Professional Engagement

- **Conferences/Meetings**
  - Partnership for Safe Drinking Water Distribution recognition at ACE 2024
- **Saluda River Basin Council & WUC**
  - Meet next week
  - Growth modeling and use discussions continue



# Workforce

- **Training and Education**
  - Silica Safety training
- **Staffing**
- **Operations**
  - Full staff (FYE 24)
  - Pending hire
- **Engineering**
  - Full staff
- **Customer Service**
  - Full staff
- **Finance**
  - Fine tuning job description



# Operations

- **Tank Maintenance**

- All inspections and maintenance up to date
- Calks Ferry renovation being scheduled
- Hwy 378 contract being negotiated (decommission/demolition)

- **Water Quality**

- Water quality and chlorine residuals remain stable throughout distribution system; slight drop in residuals after planned shutdown at the plant
- Flushing in several areas per normal operation optimization
- Four main breaks (2 were cable contractors)

- **Sewer Collections**

- No SSOs in April
- Trees removed from R-O-W behind WKHS
- Lift Station and FM PMs performed throughout collections





# Engineering & Construction

- **Technology – GIS/CMMS/IT**

- CMMS – CityWorks; flushing and Valve Maintenance programs are built
- RFQ for AMI assistance to be advertised soon
- Commercial Project Portal is live
- Developing a website for CIP related projects
- CIP and 20 yr Master Plan being finalized (Water)

## Finance

- Working with consultant to get the most out of Microsoft Dynamics GP
- Investments remain strong
- ACH rollout on small sample of vendors grows
- Met with Cayce staff re budget

## Customer Service

- Customer Information System (CIS) Upgrade
- SpryPoint data collection and evaluation
- Bill template developed



# Capital Improvements Program

## ▪ Water Projects

- Phase two of water plant transmission main; working on punch list; PTO issued
- Pelion Water Main Replacement Project installation completed; working on closeout
- Black Jack Oak Lane; we have requested additional information prior to reimbursement
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; anticipate construction to begin this summer; tank contractor clearing
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; working with project engineers on long term water plan in this area
- Working with GMC on water main improvements at the Platt Springs Tank; submitted for permitting
- Working with Hazen on Updating the 20 year Master Plan
- Received proposal from Weston & Sampson for the Pelion Main Street Water Main Replacement
- Submitted a PQ to SCDHEC/SRF for the Pelion Fire System Upgrade (PF)
- Traffic circle relocation projects – Bethany Ch/Boiling Springs, Meadowfield/Hwy 6

# Capital Improvements Program

## ▪ Sewer Projects

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; filed NOT with County
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton continues to make progress
- Platt Springs Crossing project; LAD has begun on the offsite portion of this project; McMahan Bros near completing of FM
- Lexington Hills Lift Station rehab; waiting on material deliveries
- Bluefield Pump Station; Shady Grove and McMahan Bros making great progress
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering continues design on force main upgrade along Bluefield Rd
- Black & Veatch is evaluating upgrade needs to Business Park lift station
- Master Plan update to begin soon

JMWSC at a Glance	May-23	Jun-23	FY23	FY22	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	FY24	Previous
			Growth	Growth												Growth	YTD
<b>Customer Data</b>																	
Water customers	19,677	19,699	3.14%	2.89%	19,725	19,771	19,813	19,908	19,987	20,092	20,127	20,161	20,236	20,294	20,366	3.47%	3.02%
Sewer customers	6,381	6,385	7.64%	4.99%	6,392	6,400	6,421	6,468	6,522	6,629	6,652	6,661	6,699	6,748	6,777	6.52%	7.57%
New water only	8	13	195	250	9	33	29	47	36	4	31	22	26	37	9	283	182
New water/sewer	39	13	378	266	4	4	31	40	62	84	11	21	32	30	19	338	365
<b>Total new customers</b>	<b>47</b>	<b>26</b>	<b>573</b>	<b>516</b>	<b>13</b>	<b>37</b>	<b>60</b>	<b>87</b>	<b>98</b>	<b>88</b>	<b>42</b>	<b>43</b>	<b>58</b>	<b>67</b>	<b>28</b>	<b>621</b>	<b>547</b>
Start accounts	160	268			224	256	170	209	140	156	239	200	187	218	191		
Close accounts	52	50			99	74	58	54	34	45	50	45	50	53	57		
Meters read (AMR)	19,824	19,907			19,798	19,943	19,958	20,019	20,135	20,114	20,308	20,335	20,324	20,349	20,494		
Meters unread (AMR)	89	65			195	78	100	80	58	159	79	82	119	168	79		
Disconnected/nonpmt	117	170				124	118	137	skipped	skipped	139	147	140	160	156		
Remain disconnected	14	17				16	17	30	n/a	n/a	33	25	17	12	10		
<b>Water quality complaints</b>																	
Taste/odor/color	1	2			1	1	0	0	0	0	6	2	2	1	3		
Pressure	3	3			1	5	1	0	0	0	1	2	3	13	2		
<b>Total</b>	<b>4</b>	<b>5</b>			<b>2</b>	<b>6</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>4</b>	<b>5</b>	<b>14</b>	<b>5</b>		
<b>Flow Data (MGD)</b>																	
Water avg daily flows	*7.4	8.39			9.02	9.20	8.20	7.80	6.02	5.35	5.46	4.78	4.97	6.20	7.50		
previous year	7.21	9.19			7.87	8.10	7.85	6.54	5.08	5.25	*4.71	4.69	5.36	6.22	7.40		
Sewer avg daily (combined)	1.44	1.42			1.52	1.49	1.52	1.42	1.46	1.52	1.52	1.53	1.61	1.502	1.6		
previous year	1.35	1.34			1.42	1.38		1.37	1.377	1.395	1.429	1.493	1.431	1.513	1.44		
<b>Current projects</b>																	
Residential	37				37	35	38		37	39		38	43	43		Res lots	
Commercial	17				21	24	24		24	24		24	17	19		water	sewer
JMWSC	8				8	8	8		9	9		9	9	9		3,124	2,336
<b>Total projects</b>	<b>62</b>				<b>66</b>	<b>67</b>	<b>70</b>		<b>70</b>	<b>72</b>		<b>71</b>	<b>69</b>	<b>71</b>			
Locates received	1181	1041			1041	898	972	1099	859	707	907	1050	1268	1733	1148		
Locates marked	803	609			567	539	596	714	584	447	590	716	891	1270	873		
Total LF marked	67,310	54,925			57,630	58,815	59,385	55,225	48,910	38,780	45,210	84,255	107,950	139,480	97,510		

Revenues/Expenses thru may 2024	Actual	Budget	% Budget
Operating Revenues*	21,244,566	22,468,387	95%
Operating Expenses*	11,030,986	13,697,178	81%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION