

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

January 10, 2024

The Joint Municipal Water and Sewer Commission held its Wednesday, January 10, 2024, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Troy Bivens, Town of Gaston
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Melinda Lee, Operations

The Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 11/15/23 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Bobby Porter seconded the motion and it passed unanimously.

The Chairman addressed item four (4) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) Executive Session regarding PFAS Litigation, Easement Update B-L Project, and Economic Development update. Mr. Joseph Hardee made the motion to go into Executive Session. Mr. Tem Miles seconded the motion and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to adjourn. The Chairman stated that Mr. Bobby Porter made the motion to adjourn, and Mr. Frank Shumpert seconded the motion, and it was unanimous.

The Chairman addressed item six (6) regarding announcements. Mr. Jay Nicholson reminded everyone about the WEASC-Capital District Meeting to be held on Thursday, January 18th at Lexington Town Hall, and Lexington County Night to be held Tuesday, January 16th at Columbia Convention Center.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 6:15pm.



PROGRESS THROUGH COOPERATION

Executive Report

November 15, 2023 – January 10, 2024

Legislative/Regulatory Update



- **Batesburg-Leesville project**
- Easement acquisition on JMWSC side complete
- Contract review approval received today from RIA
- Project is ready to launch

- **Swansea**
- Six consultants submitted responses to the RFP
- Selection committee met in December
- WK Dickson was the unanimous selection
- Notice sent to begin project
- COG and WKD are working through contract to submit to RIA



Legislative/Regulatory Update

- **LCRI (Lead and Copper Rule Improvements)**
 - Service Line Inventory complete (one year ahead of regulatory requirement)
- **PFOA/PFOS (Per and Polyfluoroalkyl Substances)**
 - We are among the successful utilities that Filed Request for Exclusion (Opt Out)
- **SC Government**
 - Nikki Setzler announced retirement
 - Governor Released his Executive Budget on Friday
 - Includes \$5.7M for the Rural Infrastructure Authority for non-recurring general funds to support the water quality revolving loan program.
 - Ways and Means subcommittees have begun hearings this week



Professional Engagement

- **Conferences/Meetings**
 - WEASC Mid Year Meeting held in December
 - WEASC Capital District meeting next week at ToL 1/18/2024
- **Saluda River Basin Council & WUC**
 - Meet next week
- **South Carolina Environmental Conference March 10-13**



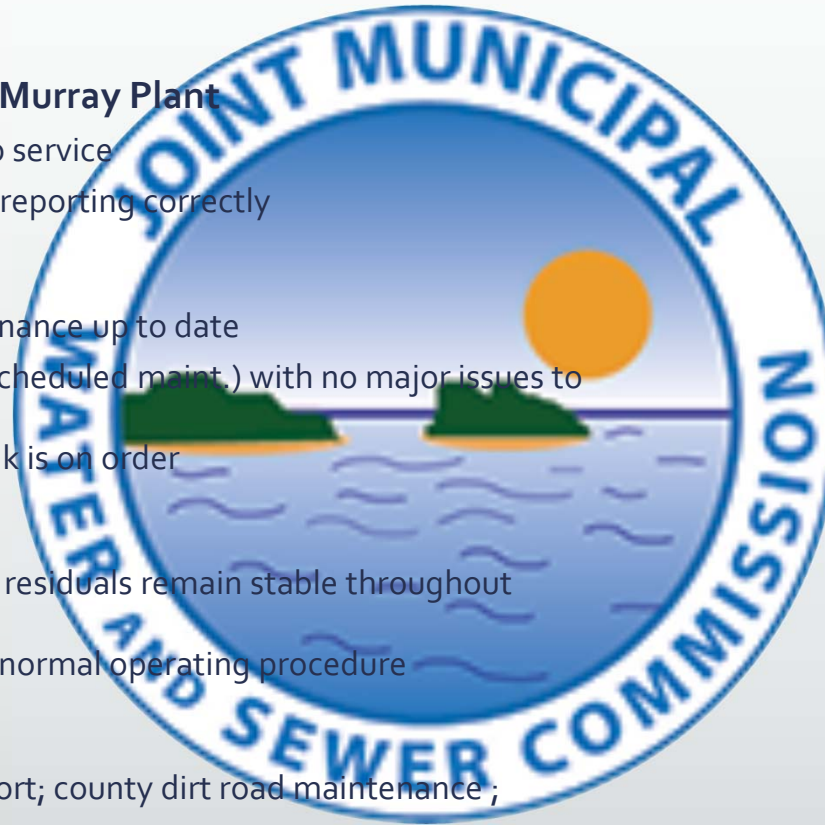
Workforce

- **Training and Education**
 - Several technical sessions next week
- **Staffing**
- **Operations**
 - Tech/Operator position(s) open
 - Nathan Craps promoted to Operator II
- **Engineering**
 - GIS & CMMS Specialist position filled and starts next week
- **Customer Service**
 - CSR position advertised/open
- **Finance**
 - Fine tuning job description



Operations

- **High Service Pumps/Lake Murray Plant**
 - Jockey pump is returned to service
 - Meter station seems to be reporting correctly
- **Tank Maintenance**
 - All inspections and maintenance up to date
 - Hwy 6 Tank was cleaned (scheduled maint.) with no major issues to report
 - VFD for Mixer at Hwy 1 tank is on order
- **Water Quality**
 - Water quality and chlorine residuals remain stable throughout distribution system
 - Flushing in several area as normal operating procedure
- **Sewer Collections**
 - 1 SSOs with no flow to report; county dirt road maintenance ; Squirrel Hollow



Engineering & Construction

- **Technology – GIS/CMMS/IT**

- CMMS – CityWorks; live with backflow module
- RFQ for AMI assistance to be advertised likely FYE24

Finance

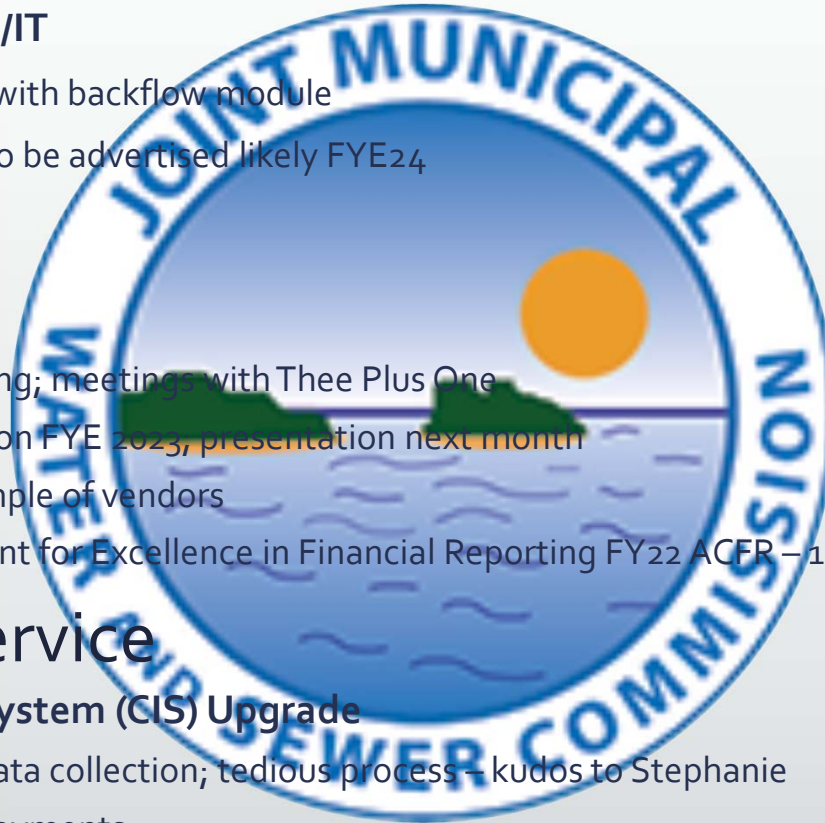
- **Investments**

- Investments remain strong; meetings with Thee Plus One
- Auditors finalizing audit on FYE 2023, presentation next month
- ACH rollout on small sample of vendors
- Certificate of Achievement for Excellence in Financial Reporting FY22 ACFR – 10th year

Customer Service

- **Customer Information System (CIS) Upgrade**

- SpryPoint training and data collection; tedious process – kudos to Stephanie
- Lockbox launch for bill payments



Capital Improvements Program

▪ Water Projects

- Phase two of water plant transmission main; installation completed; testing main
- Pelion Water Main Project; nearing completion
- Black Jack Oak Lane; permitted and reimbursement request received
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; contract approved by RIA; all easements acquired; ready to launch
- Bluefield Rd Water Main extension completed; PTO has been issued
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; we have received plans for Phase 1; Commission will construct a tank and 24" water main and elevated tank on this property
- Working with GMC on water main improvements at the Platt Springs Tank
- Working with Hazen on Updating the 20 year Master Plan



Capital Improvements Program

▪ Sewer Projects

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; closeout with County pending
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton has begun work
- Lexington Hills Lift Station rehab; planning phase with Frazier Engineering (Cha) transferring to Hazen
- Two Notch Lift Station #2 rehabilitation; pending closeout
- Bluefield Pump Station; Bid opening on 11/21; Shady Grove on Pump Station; McMahan Bros will install the force main
- Platt Springs Crossing project; LAD has begun on the offsite portion of this project
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering has begun design on force main upgrade along Bluefield Rd



JMWSC at a Glance	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY23 Growth	Previous YTD	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	FY24 Growth	Previous YTD
	Customer Data																
Water customers	19,416	19,473	19,499	19,560	19,622	19,677	19,699	3.14%	2.89%	19,725	19,771	19,813	19,908	19,987	20,092	2.05%	1.65%
Sewer customers	6,212	6,259	6,284	6,295	6,328	6,381	6,385	7.64%	4.99%	6,392	6,400	6,421	6,468	6,522	6,629	4.06%	4.72%
New water only	6	9	5	53	30	8	13	195	250	9	33	29	47	36	4	158	77
New water/sewer	86	9	19	8	44	39	13	378	266	4	4	31	40	62	84	225	246
Total new customers	92	18	24	61	74	47	26	573	516	13	37	60	87	98	88	383	323
Start accounts	153	222	184		207	160	268			224	256	170	209	140	156		
Close accounts	38	42	36		44	52	50			99	74	58	54	34	45		
Meters read (AMR)	19,361	19,084	19,433	19,539	19,646	19,824	19,907			19,798	19,943	19,958	20,019	20,135	20,114		
Meters unread (AMR)	278	639	331	246	205	89	65			195	78	100	80	58	159		
Disconnected/nonpmt		201	162	98	103	117	170				124	118	137	skipped	skipped		
Remain disconnected		34	18	15	14	14	17				16	17	30	n/a	n/a		
Water quality complaints																	
Taste/odor/color	0	0	2		0	1	2			1	1	0	0	0	0		
Pressure	2	1	3		1	3	3			1	5	1	0	0	0		
Total	2	1	5		1	4	5			2	6	1	0	0	0		
Flow Data (MGD)																	
Water avg daily flows	5.25	*4.71	4.69	5.36	6.22	*7.4	8.39			9.02	9.20	8.20	7.80	6.02	5.35		
previous year	4.13	4.17	4.36	4.62	5.64	7.21	9.19			7.87	8.10	7.85	6.54	5.08	5.25		
Sewer avg daily (combined)	1.395	1.429	1.467	4.431	1.513	1.44	1.42			1.52	1.49	1.52	1.42	1.46	1.52		
previous year	1.34	1.37	1.367	1.329	1.365	1.35	1.34			1.42	1.38		1.37	1.377	1.395		
Current projects																	
Residential	41	41	41		35		37				37	35	38		37	Res lots	
Commercial	26	23	27		21		17				21	24	24		24	water sewer	
JMWSC	9	9	9		9		8				8	8	8		9	2,353 1,817	
Total projects	76	73	77		65		62				66	67	70				
Locates received	1086	1297	1191	1173	1088	1181	1041			1041	898	972	1099	859	707		
Locates marked	620	860	755	784	693	803	609			567	539	596	714	584	447		
Total LF marked	52,353	67,830	65,690	54,954	52,690	67,310	54,925			57,630	58,815	59,385	55,225	48,910	38,780		

Revenues/Expenses thru dec 2023	Actual	Budget	% Budget
Operating Revenues *	12,103,799	22,468,387	54%
Operating Expenses *	5,578,313	13,697,178	41%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION