

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

April 10, 2024

The Joint Municipal Water and Sewer Commission held its Wednesday, April 10, 2024, meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Frank Shumpert, Chairman - Town of Pelion
Joseph Hardee, Vice-Chairman - Gilbert-Summit Rural Water District
Troy Bivens, Town of Gaston
Tim James, City of Cayce
Bobby Keisler, County of Lexington
Hazel Livingston, Town of Lexington
Viola McDaniel, Town of Swansea
Tem Miles, City of West Columbia
Bobby Porter, Town of South Congaree
Juston Ricard, Town of Springdale
Lancer Shull, Town of Batesburg-Leesville

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Gene House, Operations Manager
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Ashton Blocker, Finance	Melinda Lee, Operations
Barry Leaphart, Operations	Anthony Self, Engineering
Trent Stafford, Operations	Donna West, Engineering
Donna Peeler, Guest	Candice Morris, Customer Service
Lindsay Jumper, Customer Service	Rita Shumpert, Customer Service
Sara Teem, Customer Service	Leigh Hamiter, Customer Service
Timothy McLemore, Engineering	Robbie Kyzer, Engineering
Jason Bedenbaugh, Engineering	J.D. Stern, Operations
Wesley Williams, Engineering	Whitney Williams, Guest
Tevin Copeland, Operations	Nathan Craps, Operations
Mike Coffey, Operations	Cindy Campbell, South Congaree
John, Tyler, Lauren Morton, Guest	Amy Hill, Richardson Thomas, LLC

The Chairman called the meeting to order.

The Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 2/14/24 meeting. Mr. Lancer Shull made the motion to accept the minutes as submitted. Mr. Tem Miles seconded the motion and it passed unanimously.

The Chairman addressed item four (4) Oath of Office for two new Commissioners. The Chairman introduced Mayor Hazel Livingston as the new Commissioner for Town of Lexington, and Mr.

Tim James as the new Commissioner for City of Cayce. The Secretary read the oath to swear in the new Commissioner for the Town of Lexington, and Ms. Livingston responded and agreed to uphold the oath. The Secretary read the oath to swear in the new Commissioner for the City of Cayce, and Mr. James responded and agreed to uphold the oath.

Chairman MacDougall addressed item five (5) Election of Office. Chairman MacDougall turned the meeting over to Mr. Nicholson at that time. Mr. Nicholson stated that the floor was open for nominations for Chairman, since that seat was now vacant. Mr. Lancer Shull made the motion to appoint Mr. Frank Shumpert as Chairman. Mr. Tem Miles seconded the motion and thanked Mr. MacDougall for his years of service as Chairman. Vice-Chairman Joseph Hardee made a motion to close nominations. Mr. Bobby Keisler seconded the nomination and the motion passed unanimously. Mr. Nicholson called for the vote on Mr. Frank Shumpert assuming role as Chairman. The vote passed unanimously.

Chairman Shumpert addressed item six (6) Special Recognition of Service. Mr. Jay Nicholson recognized Mr. Wesley Williams for 20 years of service at the Commission from March 2004 to March 2024. Wesley was presented with a plaque and the board thanked Mr. Williams for his dedication and commitment to the Commission. Mr. Jay Nicholson recognized Ms. Stephanie Morton for 25 years of service at the Commission from April 1999 to April 2024. Stephanie was presented with a plaque and the board thanked Ms. Morton for her dedication and commitment to the Commission. Mr. Jay Nicholson recognized Mr. Steve MacDougall for his leadership and outstanding service to the Commission since January 2014 and serving as the Commission's Chairman since January 2018. Mr. Nicholson read the proclamation and Mr. MacDougall was presented with a copy. Mr. Bobby Keisler made the motion to approve the proclamation recognizing Mr. Steve MacDougall for his service. Mr. Tem Miles seconded the motion and it passed unanimously.

Mr. Jay Nicholson asked if item seven (7) could be deferred until after Executive Session to allow Attorney Amy Hill to be dismissed.

The Chairman addressed item eight (8) Executive Session regarding PFAS Litigation update, North Fork Commerce Park, Pelion SRF project and Swansea Operating Agreement. Mr. Tem Miles made the motion to go into Executive Session. Mr. Troy Bivens seconded the motion and the motion passed unanimously.

Coming out of Executive Session the Chairman stated that the only motion made during Executive Session was the motion to adjourn.

Chairman Shumpert addressed item nine (9) regarding possible action in follow up to Executive Session. Mr. Tem Miles made the motion to authorize Mr. Jay Nicholson to engage with Pelion on SRF Principal forgiveness as discussed in Executive Session. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman addressed item seven (7) Executive Report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item ten (10) regarding announcements. The next Commission meeting will be held on 5/8/24, but with the budget coming up may need to be deferred to 5/15/24. It was a consensus on the board to move the meeting to 5/15/24. Mr. Nicholson announced that the

Commission had received the Directors Award for the Partnership for Safe Drinking Water and would be presented with an award in June in Anaheim, CA. Mr. Nicholson thanked Mr. Gene House for his hard work getting this done.

As there was no other business, the Chairman adjourned the meeting. The meeting adjourned at 7:35pm.



PROGRESS THROUGH COOPERATION

Executive Report

February 14 – April 10, 2024

Legislative/Regulatory Update



- **Batesburg-Leesville project**
- Project to begin this summer

- **Swansea**
- Project has launched



Legislative/Regulatory Update

- **LCRI (Lead and Copper Rule Improvements)**
 - Service Line Inventory complete; working towards lead free certification
- **PFOA/PFOS (Per and Polyfluoroalkyl Substances)**
 - New MCLs announced today by EPA
 - Litigation/communication discussion in executive session
- **SC Government**
 - The House was on furlough last week, returned April 9, at noon. The Senate is in perfunctory session this week. The Senate Finance Committee began its work on the Senate version of H.5100, the Appropriations Act bill, and H.5101, the Capital Reserve Fund bill, this week. The crossover deadline is today Wednesday April 10.
 - A few other House and Senate committees and subcommittees meeting this week, including the full House Regulations and Administrative Procedures Committee. Two items on the agenda (attached) are Document 5183, Article 5, Sewerage Utilities (Public Service Commission), and Document 5184, Article 7, Water Utilities (Public Service Commission). The Committee had adjourned debate on the regulations at the last meeting to get clarification on customer notification changes included in both regulations.

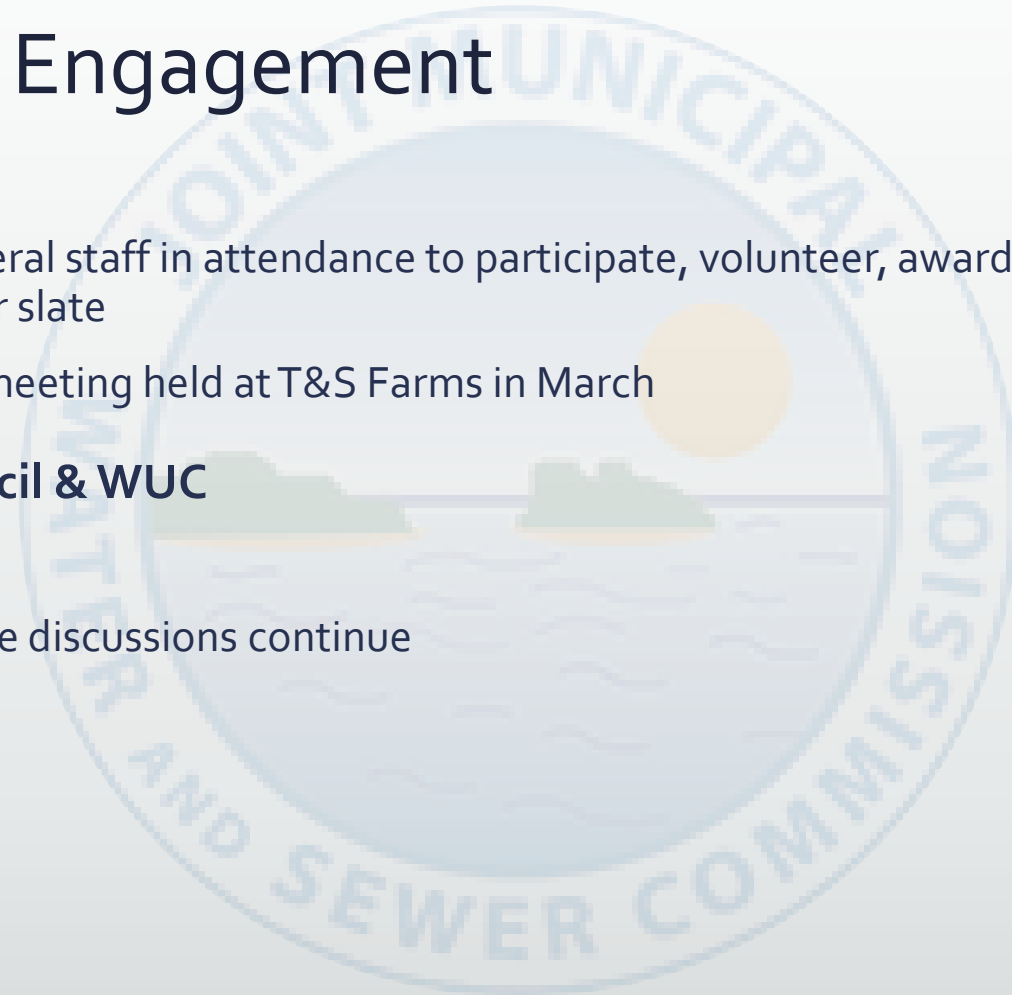
Professional Engagement

- **Conferences/Meetings**

- SCEC held in March; several staff in attendance to participate, volunteer, award recipients, sponsored events, officer slate
- WEASC Capital District meeting held at T&S Farms in March

- **Saluda River Basin Council & WUC**

- Meets next week
- Growth modeling and use discussions continue



Workforce

- **Training and Education**
 - WEASC District meeting held in March; great staff presence
 - Electrical Safety Training conducted in February
- **Staffing**
- **Operations**
 - Full staff
- **Engineering**
 - Full staff
- **Customer Service**
 - Full staff
- **Finance**
 - Fine tuning job description



Operations

- **Tank Maintenance**

- All inspections and maintenance up to date
- Red Bank Tank cleaned
- South Congaree Tank mixer purchased

- **Water Quality**

- Water quality and chlorine residuals remain stable throughout distribution system
- Chloramine Booster Station has been returned to service
- Flushing in several areas as normal operating procedure
- Several service line breaks from boring contractors

- **Sewer Collections**

- One SSO in February on Farshaw Way (sand intrusion) and one in March at WKHS (vape pens)
- Several lift stations are experiencing maintenance issues that are considered normal wear and tear



Engineering & Construction

- **Technology – GIS/CMMS/IT**

- CMMS – CityWorks; flushing and Valve Maintenance programs are built
- RFQ for AMI assistance to be advertised soon
- Commercial Project Portal is now live
- Working on a website for CIP related projects

Finance

- Budget season in full swing
- Investments remain strong
- ACH rollout on small sample of vendors grows

Customer Service

- **Customer Information System (CIS) Upgrade**

- SpryPoint training and data collection
- Lockbox launch for bill payments



Capital Improvements Program

▪ Water Projects

- Phase two of water plant transmission main; working on punch list; PTO issued
- Pelion Water Main Replacement Project installation completed; working on closeout
- Black Jack Oak Lane; we have requested additional information prior to reimbursement
- Muddy Springs Water Main Extension; have not received information for reimbursement
- B-L Project; anticipate construction to begin this summer
- Fort's Ridge subdivision (Pelion) to extend main along Lydia Dr for improved flows; project has been permitted for construction
- Calico Farms; working with project engineers on long term water plan in this area
- Working with GMC on water main improvements at the Platt Springs Tank; submitted for permitting
- Working with Hazen on Updating the 20 year Master Plan
- Received proposal from Weston & Sampson for the Pelion Main Street Water Main Replacement
- Submitted a PQ to SCDHEC/SRF for the Pelion Fire System Upgrade (PF)
- Traffic circle relocation projects – Bethany Ch/Boiling Springs, Meadowfield/Hwy 6

Capital Improvements Program

▪ Sewer Projects

- Old Orangeburg Sewer Upgrades (CDBG) gravity portion; filed NOT with County
- Old Orangeburg/Platt Springs Sewer Upgrades (SRF); Wiley Easton has begun work
- Platt Springs Crossing project; LAD has begun on the offsite portion of this project; McMahan Bros handling FM relocation
- Lexington Hills Lift Station rehab; working with Frazier Engineering (Cha) and Hazen; pre ordering some materials (pumps/valves)
- Two Notch Lift Station #2 rehabilitation completed
- Bluefield Pump Station; Shady Grove and McMahan Bros making great progress
- Calico Farms project; conceptual design phase (sewer routing and pump station)
- Highfill Engineering has begun design on force main upgrade along Bluefield Rd
- Black & Veatch is evaluating upgrade needs to Business Park lift station

JMWSC at a Glance	Mar-23	Apr-23	May-23	Jun-23	FY23	FY22	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	FY24	Previous	
					Growth	Growth											Growth	YTD
Customer Data																		
Water customers	19,560	19,622	19,677	19,699	3.14%	2.89%	19,725	19,771	19,813	19,908	19,987	20,092	20,127	20,161	20,236	2.79%	2.41%	
Sewer customers	6,295	6,328	6,381	6,385	7.64%	4.99%	6,392	6,400	6,421	6,468	6,522	6,629	6,652	6,661	6,699	5.23%	6.12%	
New water only	53	30	8	13	195	250	9	33	29	47	36	4	31	22	26	237	144	
New water/sewer	8	44	39	13	378	266	4	4	31	40	62	84	11	21	32	289	282	
Total new customers	61	74	47	26	573	516	13	37	60	87	98	88	42	43	58	526	426	
Start accounts		207	160	268			224	256	170	209	140	156	239	200	187			
Close accounts		44	52	50			99	74	58	54	34	45	50	45	50			
Meters read (AMR)	19,539	19,646	19,824	19,907			19,798	19,943	19,958	20,019	20,135	20,114	20,308	20,335	20,324			
Meters unread (AMR)	246	205	89	65			195	78	100	80	58	159	79	82	119			
Disconnected/nonpmt	98	103	117	170				124	118	137	skipped	skipped	139	147	140			
Remain disconnected	15	14	14	17				16	17	30	n/a	n/a	33	25	17			
Water quality complaints																		
Taste/odor/color		0	1	2			1	1	0	0	0	0	6	2	2			
Pressure		1	3	3			1	5	1	0	0	0	1	2	3			
Total		1	4	5			2	6	1	0	0	0	7	4	5			
Flow Data (MGD)																		
Water avg daily flows	5.36	6.22	*7.4	8.39			9.02	9.20	8.20	7.80	6.02	5.35	5.46	4.78	4.97			
previous year	4.62	5.64	7.21	9.19			7.87	8.10	7.85	6.54	5.08	5.25	*4.71	4.69	5.36			
Sewer avg daily (combined)	1.431	1.513	1.44	1.42			1.52	1.49	1.52	1.42	1.46	1.52	1.52	1.53	1.61			
previous year	1.329	1.365	1.35	1.34			1.42	1.38		1.37	1.377	1.395	1.429	1.493	1.431			
Current projects																		
Residential		35		37				37	35	38		37	39		38	Res lots		
Commercial		21		17				21	24	24		24	24		24	water	sewer	
JMWSC		9		8				8	8	8		9	9		9	2,632	1,829	
Total projects		65		62				66	67	70		70	72		71			
Locates received	1173	1088	1181	1041			1041	898	972	1099	859	707	907	1050	1268			
Locates marked	784	693	803	609			567	539	596	714	584	447	590	716	891			
Total LF marked	54,954	52,690	67,310	54,925			57,630	58,815	59,385	55,225	48,910	38,780	45,210	84,255	107,950			

Revenues/Expenses thru mar 2024	Actual	Budget	% Budget
Operating Revenues*	16,966,191	22,468,387	76%
Operating Expenses*	9,130,242	13,697,178	67%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.



PROGRESS THROUGH COOPERATION