

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

November 13, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, November 13, 2019 meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice-Chairman – Town of South Congaree
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Barry Leaphart, Operations	Ashton Blocker, Finance
Bob Penick, Batesburg-Leesville	Lyman Wray, Stephens Inc.
Ray Jones, Parker Poe	Sandie Harley, West Columbia
H.B. Chavous, Cohn Construction	Josh Land, Cohn Construction
Brian Pattison, Cohn Construction	

An invocation was given and the Chairman called the meeting to order. Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 10/9/19 meeting. Mr. Andy Gambrell made the motion to accept the minutes as submitted. Mr. Troy Bivens seconded the motion and it passed unanimously.

The Chairman addressed item four (4) regarding consideration to approve the 2019 Bond Resolution, which includes approval of the Ninth Supplemental Indenture of Trust. Mr. Jay Nicholson recognized Mr. Lyman Wray to address the board. Mr. Wray notified the board that rates had gone up since the last meeting and gave a summary of changes. Mr. Ray Jones with Parker Poe then addressed the board regarding the bond resolution. Mr. Bobby Keisler made the motion to approve the 2019 Bond Resolution and Ninth Supplemental Indenture of Trust. Mr. Michael Bishop seconded the motion and it passed unanimously.

Chairman MacDougall addressed item five (5) regarding consideration to approve Fitness Activity Premises Waiver. Mr. Jay Nicholson stated that the Commission fitness facility is almost complete, and Parker Poe has drafted a waiver for employees to sign in order to use the facility.

Mr. Joseph Hardee made the motion to approve the Fitness Activity Premises Waiver. Mr. Jerald Sanders seconded the motion and it passed unanimously.

The Chairman addressed item six (6) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item seven (7) Executive Session regarding personnel, legal and contractual matter. Mr. Troy Bivens made the motion to go into Executive Session. Mr. Joseph Hardee seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

The Chairman addressed item eight (8) regarding possible action in follow up to Executive Session. Mr. Tem Miles made a motion to authorize the General Manager to execute the Rural Infrastructure Authority Grant Award# S-20-1227. Mr. Lancer Shull seconded the motion and it passed unanimously.

Chairman MacDougall addressed item nine (9) regarding announcements. Mr. Nicholson stated that the Commission received the award from the Steel Tank Institute for 2018 Steel Tank of the Year.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:45pm.



Period covered: October 9 – November 13, 2019

General Information

- Recognition of guests; Cohn team, designer
- Legislative/Regulatory update; Water Utility Council meeting tomorrow
- Final touches continue on newly renovated headquarters; Cohn Construction continues punch list and work on wellness upfit
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician position (two positions) have been offered, may request an additional position current budget year
- Three operations staff have completed probationary period and have been promoted to full time status
- Financial plan for new debt - restructuring and defeasance of existing debt; indenture and resolution for consideration this meeting
- Meetings scheduled with rating agencies
- Meadow Glen Middle School 7th grade presentation today

Water

- Water taste/odor complaints significantly decreased in October; meetings/calls with plant personnel and other utilities/consultants to develop the long-term plan
- Platt Spring Tank has been chemically cleaned and inspected; 378 and Calks Ferry up next
- Plant transmission main design continues; completing plans and specifications; additional easements identified along Hwy 378 and Nightingale
- County has released funds for Pelion Water Main Project; first monthly report submitted
- We are transitioning responsibility of utility operations back to the Town of Swansea this week
- The Wooten Company will be assisting with the DOT relocation along St Peters and Old Cherokee

Wastewater

- AECOM continues work on Lydia Drive sewer extension and Pelion Middle School extension; in discussion with property owners about necessary easements
- Still waiting on attorneys to get paperwork completed to deed Cayce metering stations
- RIA has accepted our application for Old Barnwell/Red Bank Creek Sewer Project; we are listed on the SRF intended use plan and have submitted information to them; still working on defining project scope
- Lift station repair and maintenance has been very active

JMWSC at a Glance	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19 Growth	FY18 Growth	Jul-19	Aug-19	Sep-19	Oct-19	FY20 Growth	Previous YTD
Customer Data																	
Water customers	16,792	16,870	16,885	16,957	17,066	17,106	17,178	17,254	17,296	4.31%	4.28%	17,341	17,384	17,450	17,494	1.19%	1.27%
Sewer customers	4,866	4,891	4,892	4,919	4,962	4,976	5,006	5,048	5,060	5.13%	5.39%	5,076	5,087	5,120	5,138	1.61%	1.10%
New water only	27	52	13	38	59	37	30	33	30	428	442	34	37	16	36	123	136
New water/sewer	18	21	1	33	29	25	24	45	11	242	232	25	13	22	15	75	53
Total new customers	45	73	14	71	88	62	54	78	41	670	674	59	50	38	51	198	189
Start accounts	207	174	179	216	184	216	204	244	260			262	261	232	234		
Close accounts	70	65	48	68	48	65	64	66	61			95	78	70	73		
Meters read (AMR)	17,002	17,013	17,132	17,105	17,187	17,249	17,313	17,397	17,484			17,499	17,504	17,604	17,691		
Meters unread (AMR)	48	84	38	88	57	98	80	68	64			87	140	83	57		
Disconnected/nonpmt	122	150	104	141	77	95	12	162	NA			11	20	N/A	N/A		
Remain disconnected	9	0	6	11	15	17	2	11	NA			4	3	N/A	N/A		

Water quality complaints

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19
Taste/odor/color	2	1	5	0	1	2	8	7	3	5	11	147	18
Pressure	11	9	10	4	7	13	0	10	6	11	6	5	1
Total	13	10	15	4	8	15	8	17	9	16	17	152	19

Flow Data (MGD)

Water avg daily flows	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10	7.70	7.65	7.46	6.53
previous year	4.82	4.03	3.73	4.45	4.19	4.24	4.51	5.93	6.73	7.31	6.09	6.25	4.98
Sewer avg daily (combined)	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175	1.061	est	est	1.18
previous year	1.122	0.957	0.948	1.04	1.05	1.014	1.022	1.039	1.067	1.033	1.262	1.204	1.531

Current projects

	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Res lots	
Residential	31	30	29	27	27	27	27	28		30	31	26	31	water	sewer
Commercial	18	16	16	16	17	18	16	16		17	19	15	14	1,434	1,001
JMWSC	5	4	4	4	4	6	5	5		4	4	5	6		
Total projects	54	50	49	47	48	51	48	49		51	54	46	51		
Locates received	833	776	731	662	726	993	888	955	784	980	884	837	927		
Locates marked	389	327	308	402	475	525	541	562	495	614	609	479	478		
Total LF marked	25,075	23,850	18,675	25,050	28,070	30,615	33,185	38,755	29,895	25,440	39,865	51,790	29,375		

Revenues/Expenses thru Oct 2019

	Actual	Budget	% Budget
Operating Revenues*	7,000,583	17,190,030	41%
Operating Expenses*	2,363,968	9,966,033	24%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.