

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

February 13, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, February 13, 2019 meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Barry Leaphart, Operations
Trish Mazzone, Finance Manager	Ashton Blocker, Finance
Bob Penick, Batesburg-Leesville	

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 1/9/19 meeting. Mr. Joseph Hardee made the motion to accept the minutes as submitted. Mr. Jerald Sanders seconded the motion and it passed unanimously.

The Chairman addressed item four (4) regarding Red Flag Rules update. Ms. Stephanie Morton gave an update to the board stating that there had been no major incidents, all of the Commissions controls are in place, and there are no recommended changes.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) Executive Session to discuss a personnel matter, property for future tank site, and GM evaluation. Mr. Tem Miles made the motion to go into Executive Session. Mr. Jerald Sanders seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Tem Miles made the motion to authorize the General Manager to negotiate the purchase of certain properties as discussed in Executive Session. Mr. Troy Bivens seconded

the motion and it passed unanimously. Mr. Michael Bishop made the motion to give Mr. Jay Nicholson an 8.5% raise. Mr. Tem Miles seconded the motion and it passed unanimously.

The Chairman addressed item eight (8) regarding announcements. Mr. Nicholson stated that the Commission will have a table at Lexington County Night on February 19th. Mr. Jay Nicholson announced that the SC Environmental Conference will be held March 9-12, and the Commission will have several employees attending. The next Commission meeting is scheduled for March 13, 2019. Mr. Steve MacDougall recognized Mr. Lancer Shull for his integral role in the Batesburg-Leesville Memorial and plaque honoring Sgt. Isaac Woodard, who was wrongly beaten and blinded by the town's police chief in February 1946. Mr. Steve MacDougall showed the book written by Richard Gergel and The State newspaper article that recognized Mr. Lancer Shull and his support of town attorney, Christian Spradley to expunge Woodward's 1946 conviction.

As there was no other business, Mr. Tem Miles made a motion to adjourn. Mr. Joseph Hardee seconded the motion and it passed unanimously. The meeting adjourned at 6:30pm.



General Information

- Legislative/Regulatory update; relaunch of relocation Bill
- Cohn Construction has begun work at main office and operations facility
- TD Bank has been selected for banking services; contracts under legal review
- Kickoff meetings held for new GIS/CMMS system with Lucity
- Preparing for temporary office moves

Water

- Closed on Counts Ferry Rd property on 1/11/19
- Appraisal completed on future elevated tank site along US 1 corridor; more discussion in executive session
- Held preconstruction for fourth pump at the WC HSPS; mobilization next week
- Reevaluating the pipe realignment and clear well work at Lake Murray Plant; divers in clear wells today
- Beechcreek Rd water line relocation (DOT project)
- Plant transmission main entering design phase

Wastewater

- Continue to work through our attorneys to complete the deeds for the Cayce metering stations
- Scope of engineering services with AECOM for Lydia Drive has been sent to county for approval
- Colony Lakes lift station construction/replacement being delayed while options are being evaluated
- AECOM has provided preliminary surveying of the route to the new middle school in Pelion; under evaluation

JMWSC at a Glance	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	FY18	FY17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	FY19	Previous
							Growth	Growth							Growth	YTD	
Customer Data																	
Water customers	16,265	16,326	16,393	16,442	16,525	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	16,957	2.26%	2.29%
Sewer customers	4,705	4,742	4,762	4,769	4,792	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	4,919	2.20%	3.02%
New water only	17	26	51	64	38	48	442	525	37	39	33	27	52	13	38	239	215
New water/sewer	22	33	11	22	9	18	232	219	15	19	1	18	21	1	33	108	139
Total new customers	39	59	62	86	47	66	674	744	52	58	34	45	73	14	71	347	354
Start accounts	140	146	203	206	249	238			203	266	189	207	174	179	216		
Close accounts	58	60	57	53	78	83			73	98	79	70	65	48	68		
Meters read (AMR)	16,472	16,531	16,550	16,585	16,668	16,759			16,813	16,849	16,913	17,002	17,013	17,132	17,105		
Meters unread (AMR)	64	42	76	104	31	65			65	89	93	48	84	38	88		
Disconnected/nonpmt	*	19	212	100	93	112			167	191	134	122	150	104	141		
Remain disconnected	*	2	9	7	6	9			12	10	9	9	0	6	11		
Water quality complaints	7	5	6	4	7	6			4	4	17	11		10	15		
Flow Data (MGD)																	
Water avg daily flows	4.45	4.19	4.24	4.51	5.93	6.73			7.31	6.09	6.25	4.98	4.05	3.75	3.52		
previous year	3.32	3.4	3.82	4.74	5.44	5.64			5.79	6.11	5.53	4.82	4.03	3.73	4.45		
Sewer avg daily (combined)	1.04	1.05	1.014	1.022	1.039	1.067			1.033	1.262	1.204	1.531	1.500	1.251	1.208		
previous year	0.758	estimated	1.018	1.09	1.018	0.845			1.148	1.125	1.189	1.122	0.957	0.948	1.04		
Current projects																	
																	Res lots
Residential	35	34	34	34	33	33			34	35	34	31	30	29	27	969	
Commercial	19	24	25	23	22	19			17	17	16	18	16	16	16		
JMWSC	5	5	6	6	6	6			6	6	5	5	4	4	4		
Total projects	59	63	65	63	61	58			57	58	55	54	50	49	47		
Locates received	657	893	818	772	974	794			798	758	643	833	776	731	662		
Locates marked	307	374	401	360	411	371			394	393	345	389	327	308	402		
Total LF marked	18,825	21,685	24,190	21,625	25,825	23,275			24,425	24,325	21,625	25,075	23,850	18,675	25,050		

Revenues/Expenses thru Jan 2019	Actual	Budget	% Budget
Operating Revenues*	10,071,231	15,851,853	64%
Operating Expenses*	4,650,865	9,593,042	48%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.