

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

January 8, 2020

The Joint Municipal Water and Sewer Commission held its Wednesday, January 8, 2020 meeting at the Commission office at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Andy Gambrell, Vice-Chairman – Town of South Congaree  
Troy Bivens, Town of Gaston  
Joseph Hardee, Gilbert-Summit Rural Water District  
Bobby Keisler, County of Lexington  
Tem Miles, City of West Columbia  
Jerald Sanders, Town of Swansea  
Lancer Shull, Town of Batesburg-Leesville  
Frank Shumpert, Town of Pelion

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	Lyman Wray, Stephens Inc.
Brittany Harmon, Finance	Madeline Zimmerman, Finance
Bill Hancock, The Brittingham Group	

An invocation was given, and the Chairman called the meeting to order. Chairman confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 12/19/19 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Andy Gambrell seconded the motion and it passed unanimously.

Chairman MacDougall moved to item five (5) regarding the FYE 2019 CAFR presentation. Mr. Jay Nicholson introduced Mr. Bill Hancock from the Brittingham Group. Mr. Hancock presented the CAFR to the board noting several items of interest. After the summary Mr. Bill Hancock asked the board if there were any questions. As there were no questions, the Chairman thanked Mr. Hancock. Mr. Jay Nicholson thanked the Finance staff for all their hard work.

The Chairman addressed item four (4) regarding the 2019 Revenue Bond recap. Mr. Jay Nicholson recognized Mr. Lyman Wray with Stephens, Inc. Mr. Wray presented a summary of the bond and noted that the Commission received a higher bond rating during this process, was able to lock in lower interest rates and gained \$2.2 million in present value savings. Mr. Jay Nicholson thanked Mr. Wray and also thanked the Finance staff for all of the effort put into the bond.

The Chairman addressed item six (6) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item seven (7) regarding consideration of resolution authorizing application to the SRF for loan funding. Mr. Jay Nicholson asked for consideration of this resolution authorizing the Commission to borrow money from SRF for the Red Bank Creek sewer line project. Mr. Troy Bivens made the motion to approve the resolution. Mr. Jerald Sanders seconded the motion and it passed unanimously.

The Chairman addressed item eight (8) Executive Session regarding personnel, legal and contractual matter. Mr. Andy Gambrell made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion and it passed unanimously. Mr. Tem Miles stated that he would like to recuse himself from Executive Session and discussions related to contractual matters between the Commission and the City of West Columbia.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session. Chairman MacDougall noted again that Mr. Tem Miles had recused himself from Executive Session. The Chairman reported that they had one contractual issue that was discussed during Executive Session; a letter received from the City of West Columbia regarding the water treatment plant. No vote was taken during Executive Session. The Chairman asked for a motion to ratify the report. Mr. Frank Shumpert made the motion to ratify the report. Mr. Andy Gambrell seconded the motion and it passed unanimously.

Chairman MacDougall addressed item nine (9) regarding announcements. Mr. Nicholson reminded the Commissioners of Lexington County Legislative Night on January 14<sup>th</sup>. The WEASC Capital District meeting that the Commission co-sponsors with the Town of Lexington will be held on Thursday, January 16<sup>th</sup>. Mr. Nicholson also congratulated Haley Bone the Commission's GIS Analyst on welcoming a baby boy Liam on December 20<sup>th</sup>. Ms. Donna Peeler thanked Jay and the Commissioners for the new office facilities and everything they have done for staff.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 7:15pm.



### **General Information**

- Legislative/Regulatory update; Water Utility Council
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician position offered, may request an additional position current budget year
- CAFR presentation this meeting
- 2019 Bond recap this meeting

### **Water**

- Water taste/odor complaints all but gone for the reporting period; meetings/calls with plant personnel and other utilities/consultants to develop the long-term plan continue
- Hwy 378 and Calks Ferry tanks chemically cleaned and inspected; Calks tank mixer was replaced under warranty
- Plant transmission main design nearing completion; remaining easements should be finalized soon; bid scheduled for 2/11/2020
- Met with Water Treatment Plant staff to discuss proposed updates to the Capital Improvement Plan
- Met with CWC staff to discuss how to settle the electricity overcharges at the plant

### **Wastewater**

- AECOM continues work on Lydia Drive sewer extension and Pelion Middle School extension; bid opening 2/6/2020
- Still waiting on attorneys to get paperwork completed to deed Cayce metering stations
- Work continues on Old Barnwell/Red Bank Creek Sewer Project; SRF resolution this meeting
- Working through some operational challenges with a few lift stations (Longs Pond, Lexington Hills)

<b>JMWSC at a Glance</b>	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19 Growth	FY18 Growth	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	FY20 Growth	Previous YTD
<b>Customer Data</b>																	
Water customers	16,885	16,957	17,066	17,106	17,178	17,254	17,296	4.31%	4.28%	17,341	17,384	17,450	17,494	17,541	17,563	1.60%	1.83%
Sewer customers	4,892	4,919	4,962	4,976	5,006	5,048	5,060	5.13%	5.39%	5,076	5,087	5,120	5,138	5,140	5,161	2.09%	1.64%
New water only	13	38	59	37	30	33	30	428	442	34	37	16	36	40	8	171	201
New water/sewer	1	33	29	25	24	45	11	242	232	25	13	22	15	5	14	94	75
<b>Total new customers</b>	<b>14</b>	<b>71</b>	<b>88</b>	<b>62</b>	<b>54</b>	<b>78</b>	<b>41</b>	<b>670</b>	<b>674</b>	<b>59</b>	<b>50</b>	<b>38</b>	<b>51</b>	<b>45</b>	<b>22</b>	<b>265</b>	<b>276</b>
Start accounts	179	216	184	216	204	244	260			262	261	232	234	195	183		
Close accounts	48	68	48	65	64	66	61			95	78	70	73	55	60		
Meters read (AMR)	17,132	17,105	17,187	17,249	17,313	17,397	17,484			17,499	17,504	17,604	17,691	17,731	17,772		
Meters unread (AMR)	38	88	57	98	80	68	64			87	140	83	57	59	48		
Disconnected/nonpmt	104	141	77	95	12	162	NA			11	20	N/A	N/A	218	162		
Remain disconnected	6	11	15	17	2	11	NA			4	3	N/A	N/A	31	26		

**Water quality complaints**

	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Taste/odor/color	5	0	1	2	8	7	3	5	11	147	18	2	2
Pressure	10	4	7	13	0	10	6	11	6	5	1	4	7
<b>Total</b>	<b>15</b>	<b>4</b>	<b>8</b>	<b>15</b>	<b>8</b>	<b>17</b>	<b>9</b>	<b>16</b>	<b>17</b>	<b>152</b>	<b>19</b>	<b>6</b>	<b>9</b>

**Flow Data (MGD)**

Water avg daily flows	3.75	3.52	3.55	4.05	4.75	7.09	7.10	7.70	7.65	7.46	6.53	4.58	4.13
previous year	3.73	4.45	4.19	4.24	4.51	5.93	6.73	7.31	6.09	6.25	4.98	4.05	3.75
Sewer avg daily (combined)	1.251	1.208	1.232	1.236	1.249	1.138	1.175	1.061	est	est	1.18	1.197	1.255
previous year	0.948	1.04	1.05	1.014	1.022	1.039	1.067	1.033	1.262	1.204	1.531	1.500	1.251

**Current projects**

	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Res lots	
Residential	29	27	27	27	27	28		30	31	26	31		30	water	sewer
Commercial	16	16	17	18	16	16		17	19	15	14		14	1,302	936
JMWSC	4	4	4	6	5	5		4	4	5	6		6		
<b>Total projects</b>	<b>49</b>	<b>47</b>	<b>48</b>	<b>51</b>	<b>48</b>	<b>49</b>		<b>51</b>	<b>54</b>	<b>46</b>	<b>51</b>		<b>50</b>		

Locates received	731	662	726	993	888	955	784	980	884	837	927	582	625
Locates marked	308	402	475	525	541	562	495	614	609	479	478	342	363
Total LF marked	18,675	25,050	28,070	30,615	33,185	38,755	29,895	25,440	39,865	51,790	29,375	24,215	32,300

**Revenues/Expenses thru Dec 2019**

	Actual	Budget	% Budget
Operating Revenues*	9,781,135	17,190,030	57%
Operating Expenses*	3,877,891	9,966,033	39%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.