

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

October 9, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, October 9, 2019 meeting at the JMWSC Operations Facility at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice-Chairman – Town of South Congaree
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Barry Leaphart, Operations	Ashton Blocker, Finance
Bob Penick, Batesburg-Leesville	Lyman Wray, Stephens Inc.
Ray Jones, Parker Poe	Andy Zaengle, City of West Columbia

The Chairman called the meeting to order and confirmed the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 9/11/19 meeting. Mr. Andy Gambrell made the motion to accept the minutes as submitted. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman addressed item four (4) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) regarding refinancing discussion. Mr. Nicholson recognized Mr. Lyman Wray with Stephens Inc. and Mr. Ray Jones with Parker Poe. Mr. Lyman Wray talked about current rate trends, the Commission's current financial position, and current bonds that the Commission holds and showed savings that could be gained. Mr. Wray stated that tonight was just to present the information, then continue to move forward with proposing a bond resolution for approval at the next meeting in November if there was no objection.

The Chairman addressed item six (6) Executive Session regarding personnel, legal and contractual matter. Mr. Joseph Hardee made the motion to go into Executive Session. Mr. Troy Bivens seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Joseph Hardee made the motion to allow the General Manager leeway on the leak adjustment for the customer that was discussed in Executive Session. Mr. Bobby Keisler seconded the motion and it passed unanimously.

The Chairman addressed item eight (8) regarding announcements. Mr. Nicholson asked that the everyone to remember Mayor Bishop as his father recently passed away. Mr. Nicholson congratulated the Town of Lexington on finalizing the I-20 System. Wesley Williams and his wife welcomed a new baby boy on October 4th. The next Commission meeting will be held Wednesday, November 13th.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:40pm.



Period covered: September 11 – October 9, 2019

General Information

- Legislative/Regulatory update; Water Utility Council meeting schedule is set
- Cohn Construction received C/O for main office, furniture deliveries and moving-in process has begun; work to begin soon on wellness upfit
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician position (two positions) have been offered, may request an additional position current budget year
- Financial plan for new debt; restructuring some existing debt; discussion this meeting

Water

- Water taste/odor complaints continued through September although we've seen significant improvement lately; several meetings/calls with plant personnel and other utilities/consultants to develop a plan to address this issue; Anderson Joint Regional visit today
- Plant transmission main design continues; anticipate bid by end of calendar year
- County has released funds for Pelion Water Main Project; first monthly report submitted
- We continue assisting the Town of Swansea with utility operations; meeting next week to discuss immediate and long-term needs

Wastewater

- AECOM continues work on Lydia Drive sewer extension and Pelion Middle School extension; letters of interest have been forwarded for necessary easements
- Still waiting on attorneys to get paperwork completed to deed Cayce metering stations
- Submitted to RIA for Old Barnwell/Red Bank Creek Sewer Project; we are listed on the SRF intended use plan and have submitted information to them; working on defining project scope
- Lift station repairs for Longs Pond and Two Notch #2 continue

JMWSC at a Glance	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19 Growth	FY18 Growth	Jul-19	Aug-19	Sep-19	FY20 Growth	Previous YTD
	Customer Data																
Water customers	16,741	16,792	16,870	16,885	16,957	17,066	17,106	17,178	17,254	17,296	4.31%	4.28%	17,341	17,384	17,450	0.92%	0.96%
Sewer customers	4,847	4,866	4,891	4,892	4,919	4,962	4,976	5,006	5,048	5,060	5.13%	5.39%	5,076	5,087	5,120	1.24%	0.71%
New water only	33	27	52	13	38	59	37	30	33	30	428	442	34	37	16	87	109
New water/sewer	1	18	21	1	33	29	25	24	45	11	242	232	25	13	22	60	35
Total new customers	34	45	73	14	71	88	62	54	78	41	670	674	59	50	38	147	144
Start accounts	189	207	174	179	216	184	216	204	244	260			262	261	232		
Close accounts	79	70	65	48	68	48	65	64	66	61			95	78	70		
Meters read (AMR)	16,913	17,002	17,013	17,132	17,105	17,187	17,249	17,313	17,397	17,484			17,499	17,504	17,604		
Meters unread (AMR)	93	48	84	38	88	57	98	80	68	64			87	140	83		
Disconnected/nonpmt	134	122	150	104	141	77	95	12	162	NA			11	20	N/A		
Remain disconnected	9	9	0	6	11	15	17	2	11	NA			4	3	N/A		

Water quality complaints

	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19	FY18	Jul-19	Aug-19	Sep-19	FY20	Previous YTD
Taste/odor/color	13	2	1	5	0	1	2	8	7	3			5	11	147		
Pressure	4	11	9	10	4	7	13	0	10	6			11	6	5		
Total	17	13	10	15	4	8	15	8	17	9			16	17	152		

Flow Data (MGD)

	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19	FY18	Jul-19	Aug-19	Sep-19	FY20	Previous YTD
Water avg daily flows	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10			7.70	7.65	7.46		
previous year	5.53	4.82	4.03	3.73	4.45	4.19	4.24	4.51	5.93	6.73			7.31	6.09	6.25		
Sewer avg daily (combined)	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175			1.061	est	est		
previous year	1.189	1.122	0.957	0.948	1.04	1.05	1.014	1.022	1.039	1.067			1.033	1.262	1.204		

Current projects

											Res lots				
	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	water	sewer
Residential	34	31	30	29	27	27	27	27	28				30	31	26
Commercial	16	18	16	16	16	17	18	16	16				17	19	15
JMWSC	5	5	4	4	4	4	6	5	5				4	4	5
Total projects	55	54	50	49	47	48	51	48	49				51	54	46
Locates received	643	833	776	731	662	726	993	888	955	784			980	884	837
Locates marked	345	389	327	308	402	475	525	541	562	495			614	609	479
Total LF marked	21,625	25,075	23,850	18,675	25,050	28,070	30,615	33,185	38,755	29,895			25,440	39,865	51,790

Revenues/Expenses thru Sep 2019

	Actual	Budget	% Budget
Operating Revenues*	5,323,306	17,190,030	31%
Operating Expenses*	1,573,429	9,966,033	16%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.