

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

August 14, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, August 14, 2019 meeting at the JMWSC Operations Facility at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice-Chairman – Town of South Congaree
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Brian Carter, City of West Columbia
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Barry Leaphart, Operations	Ashton Blocker, Finance
Bob Penick, Batesburg-Leesville	

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 6/12/19 meeting. Mr. Andy Gambrell made the motion to accept the minutes as submitted. Mr. Joseph Hardee seconded the motion and it passed unanimously.

The Chairman addressed item four (4) Election of Officers. Mr. Nicholson asked for nominations for Chairman and Vice-Chairman. Mr. Bobby Keisler made the motion to keep the current slate of officers, with Mr. Steve MacDougall as Chairman and Mr. Andy Gambrell as Vice-Chairman. Mr. Joseph Hardee seconded the motion. Mr. Nicholson asked if there were any other nominations. As there were no other nominations, Mr. Nicholson called for the vote and it passed unanimously. Mr. Steve MacDougall asked for a motion for Secretary and Treasurer. Mr. Bobby Keisler made a motion to keep the same slate of officers, Mr. Jay Nicholson as Treasurer and Ms. Stephanie Morton as Secretary. Mr. Troy Bivens seconded the motion and it passed unanimously.

Chairman MacDougall addressed item five (5) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

The Chairman addressed item six (6) Executive Session regarding personnel, legal and contractual matter. Mr. Michael Bishop made the motion to go into Executive Session. Mr. Jerald Sanders seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item seven (7) regarding possible action in follow up to Executive Session. Mr. Michael Bishop made a motion to authorize the General Manager to move forward with the compensation agreement with Dominion to procure the FERC permit. Mr. Bobby Keisler seconded the motion and it passed unanimously. Mr. Troy Bivens made a motion to move Blue Granite to a residential rate effective immediately but not retroactive. Mr. Lancer Shull seconded the motion and it passed unanimously.

The Chairman addressed item eight (8) regarding announcements. Mr. Nicholson reminded everyone about the WEASC Mid-Year Meeting on September 5th. Chairman MacDougall thanked Gene House and Guy Schmoltze for all their efforts in helping Swansea.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:54pm.



General Information

- Legislative/Regulatory update; utility relocation process for road projects have begun
- Cohn Construction continues to make great progress at main office; operations facility is complete and in use
- Work continues on the Lucity GIS/CMMS integration
- Staff recruitment; Utility Technician position (new hire this week), AP Clerk (hired from within), interviewing for open customer service position
- Key personnel changes at City of West Columbia and Town of Swansea
- Transition to TD Bank going smoothly
- Preliminary revenue/expense reporting for FYE 19 is encouraging; indicates a favorable position as we prepare to assume new debt this fiscal year

Water

- Future tank site along US 1/Charter Oak Rd closed on 7/18/19
- Continue to evaluate scope of pipe realignment and clear well project at water plant; this is a carry-over note from June
- WC HSPS jockey pump and variable frequency drive have experienced some glitches with the VFD that our contractors are working through
- Plant transmission main design continues; survey and environmental phase; remaining easements have been negotiated and should be completed in the very near future
- Accelerating CIP schedule on plant transmission main; preliminary discussions with financial advisor about debt strategy, timing relative to current market conditions, project list, etc.
- CDBG funded Pelion Water Main Project final approval pending county release of funds
- We have been assisting the Town of Swansea with utility operations since 6/13 following the departure of their manager; more on this in executive session

Wastewater

- Lydia Drive sewer extension and Pelion Middle School extension underway
- Longs Pond LS suffered failures resulting in major repairs
- Still waiting on attorney for Cayce to get paperwork completed to deed metering stations

JMWSC at a Glance	Jun-18	FY18	FY17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	FY19	FY18	19-Jul
		Growth	Growth													Growth	Growth	
Customer Data																		
Water customers	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	16,957	17,066	17,106	17,178	17,254	17,296	4.31%	4.28%	17,341
Sewer customers	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	4,919	4,962	4,976	5,006	5,048	5,060	5.13%	5.39%	5,076
New water only	48	442	525	37	39	33	27	52	13	38	59	37	30	33	30	428	442	34
New water/sewer	18	232	219	15	19	1	18	21	1	33	29	25	24	45	11	242	232	25
Total new customers	66	674	744	52	58	34	45	73	14	71	88	62	54	78	41	670	674	59
Start accounts	238			203	266	189	207	174	179	216	184	216	204	244	260			262
Close accounts	83			73	98	79	70	65	48	68	48	65	64	66	61			95
Meters read (AMR)	16,759			16,813	16,849	16,913	17,002	17,013	17,132	17,105	17,187	17,249	17,313	17,397	17,484			17,499
Meters unread (AMR)	65			65	89	93	48	84	38	88	57	98	80	68	64			87
Disconnected/nonpmt	112			167	191	134	122	150	104	141	77	95	12	162	NA			11
Remain disconnected	9			12	10	9	9	0	6	11	15	17	2	11	NA			4

Water quality complaints

Taste/odor/color	0			0	0	13	2	1	5	0	1	2	8	7	3			5
Pressure	6			4	4	4	11	9	10	4	7	13	0	10	6			11
Total	6			4	4	17	13	10	15	4	8	15	8	17	9			16

Flow Data (MGD)

Water avg daily flows	6.73			7.31	6.09	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75	7.09	7.10			7.70
previous year	5.64			5.79	6.11	5.53	4.82	4.03	3.73	4.45	4.19	4.24	4.51	5.93	6.73			7.31
Sewer avg daily (combined)	1.067			1.033	1.262	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249	1.138	1.175			1.061
previous year	0.845			1.148	1.125	1.189	1.122	0.957	0.948	1.04	1.05	1.014	1.022	1.039	1.067			1.033

Current projects

																			Res lots		
Residential	33			34	35	34	31	30	29	27	27	27	27	28					30	water	sewer
Commercial	19			17	17	16	18	16	16	16	17	18	16	16					17	1,514	1,045
JMWSC	6			6	6	5	5	4	4	4	4	6	5	5					4		
Total projects	58			57	58	55	54	50	49	47	48	51	48	49					51		
Locates received	794			798	758	643	833	776	731	662	726	993	888	955	784				980		
Locates marked	371			394	393	345	389	327	308	402	475	525	541	562	495				614		
Total LF marked	23,275			24,425	24,325	21,625	25,075	23,850	18,675	25,050	28,070	30,615	33,185	38,755	29,895				25,440		

Revenues/Expenses thru June 2019

	Actual	Budget	% Budget
Operating Revenues*	16,824,108	15,851,853	106%
Operating Expenses*	7,934,365	9,593,042	83%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.

Revenues/Expenses thru July 2019

	Actual	Budget	% Budget
Operating Revenues*	1,595,626	17,190,030	9%
Operating Expenses*	491,319	9,966,033	5%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.