

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

May 8, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, May 8, 2019 meeting at Mediterranean Café in Lexington at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Michael Bishop, Town of Springdale
Troy Bivens, Town of Gaston
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Tem Miles, City of West Columbia
Elise Partin, City of Cayce
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	Madeline Zimmerman, Finance
Barry Leaphart, Operations	

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 4/10/19 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Jerald Sanders seconded the motion and it passed unanimously.

The Chairman addressed item four (4) General Manager's report. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) Resolution to approve signatories for TD Bank accounts. Mr. Nicholson asked for approval of the same signatories for TD bank that we currently have now with BB&T. Mr. Jay Nicholson and Ms. Donna Peeler would be authorized to sign checks under \$5,000 on the operating account, and Chairman MacDougall and Mr. Joseph Hardee would be co-signatures for check amounts over \$5,000. Mr. Tem Miles made the motion to approve the four signatories. Mr. Michael Bishop seconded the motion and passed unanimously.

The Chairman addressed item six (6) regarding the proposed Budget FY 2019-20. Mr. Jay Nicholson presented the budget to the board and gave an overview of the budget highlights. Mr. Joseph Hardee made the motion to approve the proposed FY 2019-2020 budget as submitted. Chairman MacDougall asked if there was any discussion. Mr. Jerald Sanders seconded the motion and it passed with one opposing vote (Commissioner Partin).

Chairman MacDougall addressed item seven (7) regarding Executive Session. There were no items to discuss in executive session, so no executive session was held.

The Chairman moved to item nine (9) regarding announcements. Mr. Nicholson stated that the next Commission meeting is scheduled for Wednesday, June 12th.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:25pm.



General Information

- Legislative/Regulatory update; relocation bill (S 401), end of session (Sine Die) scheduled for tomorrow 5/9/19
- Cohn Construction continues to make progress at main office and operations facility
- TD Bank has been selected for banking services; contracts finalized pending resolution this meeting
- Work continues on the Lucity GIS/CMMS integration
- Proposed FYE 2020 discussion scheduled for May meeting; projections and analysis remain favorable
- Staff recruitment; two Utility Technician positions remain open, advertising for AP clerk soon
- Launching social media presence this week; Drinking Water Week

Water

- Elevated tank site along US 1 corridor remains under contract (8 acres for \$285,000); contingency requirements are being cleared prior to closing; county compliance has been cleared
- WC HSPS construction (fourth pump and metering station) continues; construction conflicts being addressed; anticipated start-up on 5/14
- Received official word from CDBG Advisory that the Pelion Water Main Project will be funded at the requested amount; final approval pending funds being release to the county
- Reevaluating the pipe realignment and clear well work at Lake Murray Plant; diving report indicates very little build up in clear well (great news); anticipate hearing from CWC soon to discuss next steps – no update this month
- Plant transmission main design continues; survey and environmental phase
- Work continues on the Sherwood Rd and Blackjack Oak Lane water mains that the Commission is participating (separate projects in different phases of construction)

Wastewater

- Continue to work through our attorneys to complete the deeds for the Cayce metering stations
- AECOM has been awarded a contract for Lydia Drive Sewer Extension; they have completed the route survey and provided a basic layout (**no update this month**)
- We have submitted a project questionnaire to SCDHEC for the Red Bank Creek sewer main improvements and the Old Barnwell sewer improvements; this will allow for SRF funding for these projects if approved (**no update this month**)
- RIA application for Pelion extension pending

JMWSC at a Glance	Apr-18	May-18	Jun-18	FY18	FY17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	FY19	Previous
				Growth	Growth											Growth	YTD
Customer Data																	
Water customers	16,442	16,525	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	16,957	17,066	17,106	17,178	3.59%	3.40%
Sewer customers	4,769	4,792	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	4,919	4,962	4,976	5,006	4.01%	4.42%
New water only	64	38	48	442	525	37	39	33	27	52	13	38	59	37	30	365	356
New water/sewer	22	9	18	232	219	15	19	1	18	21	1	33	29	25	24	186	205
Total new customers	86	47	66	674	744	52	58	34	45	73	14	71	88	62	54	551	561

Start accounts	206	249	238			203	266	189	207	174	179	216	184	216	204		
Close accounts	53	78	83			73	98	79	70	65	48	68	48	65	64		
Meters read (AMR)	16,585	16,668	16,759			16,813	16,849	16,913	17,002	17,013	17,132	17,105	17,187	17,249	17,313		
Meters unread (AMR)	104	31	65			65	89	93	48	84	38	88	57	98	80		
Disconnected/nonpmt	100	93	112			167	191	134	122	150	104	141	77	95	12		
Remain disconnected	7	6	9			12	10	9	9	0	6	11	15	17	2		

Water quality complaints

Taste/odor/color	0	2	0			0	0	13	2	1	5	0	1	2	8		
Pressure	3	5	6			4	4	4	11	9	10	4	7	13	0		
Total	3	7	6			4	4	17	13	10	15	4	8	15	8		

Flow Data (MGD)

Water avg daily flows	4.51	5.93	6.73			7.31	6.09	6.25	4.98	4.05	3.75	3.52	3.55	4.05	4.75		
previous year	4.74	5.44	5.64			5.79	6.11	5.53	4.82	4.03	3.73	4.45	4.19	4.24	4.51		
Sewer avg daily (combined)	1.022	1.039	1.067			1.033	1.262	1.204	1.531	1.500	1.251	1.208	1.232	1.236	1.249		
previous year	1.09	1.018	0.845			1.148	1.125	1.189	1.122	0.957	0.948	1.04	1.05	1.014	1.022		

Current projects

																Res lots	
Residential	34	33	33			34	35	34	31	30	29	27	27	27	27	27	1270
Commercial	23	22	19			17	17	16	18	16	16	16	17	18	16		
JMWSC	6	6	6			6	6	5	5	4	4	4	4	6	5		
Total projects	63	61	58			57	58	55	54	50	49	47	48	51	48		
Locates received	772	974	794			798	758	643	833	776	731	662	726	993	888		
Locates marked	360	411	371			394	393	345	389	327	308	402	475	525	541		
Total LF marked	21,625	25,825	23,275			24,425	24,325	21,625	25,075	23,850	18,675	25,050	28,070	30,615	33,185		

Revenues/Expenses thru Apr 2019

	Actual	Budget	% Budget
Operating Revenues*	13,544,780	15,851,853	85%
Operating Expenses*	6,329,693	9,593,042	66%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.