

## JOINT MUNICIPAL WATER AND SEWER COMMISSION

### MINUTES

April 10, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, April 10, 2019 meeting at Mediterranean Café in Lexington at 5:30 PM.

### MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington  
Andy Gambrell, Vice Chairman - Town of South Congaree  
Michael Bishop, Town of Springdale  
Joseph Hardee, Gilbert-Summit Rural Water District  
Bobby Keisler, County of Lexington  
Tem Miles, City of West Columbia  
Jerald Sanders, Town of Swansea

### OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Trish Mazzone, Finance Manager
Ashton Blocker, Finance	David Curry, Operations
Donna West, Engineering	Madeline Zimmerman, Finance
Candice Morris, Customer Service	Craig Byrd, Operations
Mike Coffey, Operations	Brittany Harmon, Customer Service
Lindsay Jumper, Customer Service	Sara Teem, Customer Service

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 2/13/19 meeting. Mr. Bobby Keisler made the motion to accept the minutes as submitted. Mr. Joey Hardee seconded the motion and it passed unanimously.

The Chairman addressed item four (4) General Manager's report. Mr. Jay Nicholson recognized Ms. Stephanie Morton for 20 years of service at the Commission from 1999 to 2019. Stephanie was presented a plaque and the board thanked Ms. Morton for her dedication and commitment to the Commission. Mr. Jay Nicholson then presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) regarding a supplemental budget appropriation for office/operations facility construction not covered under the design-build agreement. After building construction began several items have been determined that need to be replaced that wasn't in the original design-build agreement (siding, windows, generator, casework, etc.). Mr. Nicholson asked for a \$200,000 supplemental budget appropriation to help cover unexpected costs associated with the design build. Mr. Tem Miles made the motion to approve the supplemental budget appropriation. Mr. Michael Bishop seconded the motion and it passed unanimously.

The Chairman addressed item six (6) Executive Session. Mr. Jay Nicholson stated there were no items to be discussed.

Chairman MacDougall addressed item eight (8) regarding announcements. Mr. Jay Nicholson congratulated Mrs. Delores Gambrell on receiving the Friend of South Carolina Libraries Outstanding Individual Award. The next Commission meeting is scheduled May 8, 2019.

As there was no other business, Chairman MacDougall adjourned the meeting. The meeting adjourned at 6:15pm.



### **General Information**

- Legislative/Regulatory update; relocation bill progress (S 401), bill reducing licensure requirements (S 689), bill affecting CPW composition (S 695), crossover deadline today (4/10/19), end of session (Sine Die) scheduled for 5/9/19; participated in AWWA DC fly-in as WUC chair
- Cohn Construction has made good progress at main office and operations facility; appropriation discussion this meeting for costs not covered under design-build agreement
- TD Bank has been selected for banking services; contracts are being finalized
- Draft budget is being finalized; proposed FYE 2020 discussion scheduled for May meeting; current projections and analysis looks good
- Two Utility Technician positions have been filled, started this week

### **Water**

- Future elevated tank site along US 1 corridor is under contract (8 acres for \$285,000); several contingency requirements are being cleared prior to closing
- WC HSPS construction (fourth pump and metering station) well underway and on schedule
- Reevaluating the pipe realignment and clear well work at Lake Murray Plant; diving report indicates very little build up in clear well (great news); anticipate hearing from CWC soon to discuss next steps
- Plant transmission main design phase continues, survey nearing completion
- Work continues on the Sherwood Rd and Blackjack Oak Lane water mains that the Commission is participating (separate projects in different phases of construction)

### **Wastewater**

- Continue to work through our attorneys to complete the deeds for the Cayce metering stations
- AECOM has been awarded a contract for Lydia Drive Sewer Extension; they have completed the route survey and provided a basic layout
- We have submitted a project questionnaire to SCDHEC for the Red Bank Creek sewer main improvements and the Old Barnwell sewer improvements; this will allow for SRF funding for these projects if approved
- RIA application was submitted for the Pelion Middle School Sewer Extension, AECOM has provided preliminary surveying of the route; we have met with school district staff to discuss funding; more discussion this meeting in anticipation of budget consideration

JMWSC at a Glance	Mar-18	Apr-18	May-18	Jun-18	FY18	FY17	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	FY19	Previous
					Growth	Growth											Growth
<b>Customer Data</b>																	
Water customers	16,393	16,442	16,525	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	16,957	17,066	17,106	3.16%	3.09%
Sewer customers	4,762	4,769	4,792	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	4,919	4,962	4,976	3.39%	4.27%
New water only	51	64	38	48	442	525	37	39	33	27	52	13	38	59	37	335	241
New water/sewer	11	22	9	18	232	219	15	19	1	18	21	1	33	29	25	162	172
<b>Total new customers</b>	<b>62</b>	<b>86</b>	<b>47</b>	<b>66</b>	<b>674</b>	<b>744</b>	<b>52</b>	<b>58</b>	<b>34</b>	<b>45</b>	<b>73</b>	<b>14</b>	<b>71</b>	<b>88</b>	<b>62</b>	<b>497</b>	<b>413</b>

Start accounts	203	206	249	238			203	266	189	207	174	179	216	184	216		
Close accounts	57	53	78	83			73	98	79	70	65	48	68	48	65		
Meters read (AMR)	16,550	16,585	16,668	16,759			16,813	16,849	16,913	17,002	17,013	17,132	17,105	17,187	17,249		
Meters unread (AMR)	76	104	31	65			65	89	93	48	84	38	88	57	98		
Disconnected/nonpmt	212	100	93	112			167	191	134	122	150	104	141	77	95		
Remain disconnected	9	7	6	9			12	10	9	9	0	6	11	15	17		

#### Water quality complaints

Taste/odor/color	0	0	2	0			0	0	13	2	1	5	0	1	2		
Pressure	6	3	5	6			4	4	4	11	9	10	4	7	13		
<b>Total</b>	<b>6</b>	<b>3</b>	<b>7</b>	<b>6</b>			<b>4</b>	<b>4</b>	<b>17</b>	<b>13</b>	<b>10</b>	<b>15</b>	<b>4</b>	<b>8</b>	<b>15</b>		

#### Flow Data (MGD)

Water avg daily flows	4.24	4.51	5.93	6.73			7.31	6.09	6.25	4.98	4.05	3.75	3.52	3.55	4.05		
previous year	3.82	4.74	5.44	5.64			5.79	6.11	5.53	4.82	4.03	3.73	4.45	4.19	4.24		
Sewer avg daily (combined)	1.014	1.022	1.039	1.067			1.033	1.262	1.204	1.531	1.500	1.251	1.208	1.232	1.236		
previous year	1.018	1.09	1.018	0.845			1.148	1.125	1.189	1.122	0.957	0.948	1.04	1.05	1.014		

#### Current projects

																Res lots
Residential	34	34	33	33			34	35	34	31	30	29	27	27	27	1290
Commercial	25	23	22	19			17	17	16	18	16	16	16	17	18	
JMWSC	6	6	6	6			6	6	5	5	4	4	4	4	6	
<b>Total projects</b>	<b>65</b>	<b>63</b>	<b>61</b>	<b>58</b>			<b>57</b>	<b>58</b>	<b>55</b>	<b>54</b>	<b>50</b>	<b>49</b>	<b>47</b>	<b>48</b>	<b>51</b>	
Locates received	818	772	974	794			798	758	643	833	776	731	662	726	993	
Locates marked	401	360	411	371			394	393	345	389	327	308	402	475	525	
Total LF marked	24,190	21,625	25,825	23,275			24,425	24,325	21,625	25,075	23,850	18,675	25,050	28,070	30,615	

#### Revenues/Expenses thru Feb 2019

	Actual	Budget	% Budget
Operating Revenues*	11,276,227	15,851,853	71%
Operating Expenses*	5,201,075	9,593,042	54%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.

#### Revenues/Expenses thru Mar 2019

	Actual	Budget	% Budget
Operating Revenues*	12,362,752	15,851,853	78%
Operating Expenses*	5,988,966	9,593,042	62%

\*Direct operating revenues/expenses only. Does not include debt service and depreciation information.