

JOINT MUNICIPAL WATER AND SEWER COMMISSION

MINUTES

January 9, 2019

The Joint Municipal Water and Sewer Commission held its Wednesday, January 9, 2019 meeting at the Commission office at 5:30 PM.

MEMBERS IN ATTENDANCE

Steve MacDougall, Chairman - Town of Lexington
Andy Gambrell, Vice Chairman - Town of South Congaree
Brian Carter, City of West Columbia
Joseph Hardee, Gilbert-Summit Rural Water District
Bobby Keisler, County of Lexington
Elise Partin, City of Cayce
Jerald Sanders, Town of Swansea
Lancer Shull, Town of Batesburg-Leesville
Frank Shumpert, Town of Pelion

OTHERS IN ATTENDANCE

Jay Nicholson, General Manager	Donna Peeler, Intergov. Relations
Stephanie Morton, Clerk to Commission	Guy Schmoltze, Engineering & Const.
Gene House, Operations Manager	Barry Leaphart, Operations
Trish Mazzone, Finance Manager	Ashton Blocker, Finance
Bob Penick, Batesburg-Leesville	Bill Orne, Hazen and Sawyer

The Chairman called the meeting to order confirming that the media had been notified.

Chairman MacDougall addressed item three (3) regarding consideration of minutes from the 11/14/18 meeting. Mr. Andy Gambrell made the motion to accept the minutes as submitted. Mr. Lancer Shull seconded the motion and it passed unanimously.

The Chairman addressed item four (4) General Manager's report. Mr. Jay Nicholson presented an informal report to the board. A full copy of the report is attached as an addendum to the minutes.

Chairman MacDougall addressed item five (5) regarding a supplemental budget appropriation for the High Service Pump Station. Mr. Nicholson said the bid for the high service pump station project came in 25% over estimate, and requested approval for a supplemental budget appropriation for \$150,000. Mr. Jerald Sanders made the motion to approve the supplemental budget appropriation. Mr. Andy Gambrell seconded the motion and it passed unanimously.

The Chairman addressed item six (6) regarding presentation/discussion on Wastewater Collection System Master Planning. Mr. Jay Nicholson introduced Mr. Bill Orne with Hazen and Sawyer. Mr. Orne gave a detailed presentation to the board on the Commission's master plan for the sewer collection system. Mr. Nicholson thanked Mr. Orne for his presentation.

Chairman MacDougall addressed item seven (7) Executive Session to discuss contractual matters relating to CIP; lake property, office expansion. Mr. Joseph Hardee made the motion to go into Executive Session. Mr. Bobby Keisler seconded the motion and it passed unanimously.

Coming out of Executive Session the Chairman stated that no votes were taken in Executive Session except for the vote to come out of Executive Session.

Chairman MacDougall addressed item eight (8) regarding possible action in follow up to Executive Session.

Verbatim discussion on item eight (8) is as follows:

Chairman MacDougall: Stephanie, I need to report out of Executive Session we discussed a contractual matter that related to the CIP uh, lake property and office expansion. No vote was taken in Executive Session. Uh, at this time we do have a possible, uh, action follow up item to executive session. Do I have a motion?

Commissioner Gambrell: Mr. Chairman.

Chairman MacDougall: Yes sir, Mr. Gambrell.

Commissioner Gambrell: I make a motion that we go ahead with the closing of the property up on Rawl Road.

Jay Nicholson: Counts Ferry Road.

Chairman MacDougall: Counts Ferry Road.

Commissioner Gambrell: Counts Ferry Road, I'm sorry.

Chairman MacDougall: Mr. Graham, Gambrell makes a motion, do I have a second?

Commissioner Shumpert: Second.

Chairman MacDougall: We have a proper second, all those in favor, please.

Brian Carter: Can I, can I ask?

Chairman MacDougall: Yes sir.

Brian Carter: Can I ask a few questions for discussion?

Chairman MacDougall: Yes sir, Brian.

Brian Carter: When will the construction of the, or activity begin on that site?

Jay Nicholson: Well that's, that's a great question. So, if, if the plan, if the master plan at the plant plays out to the last expansion being 2040, our agreement with West Columbia is through 2054. But it won't be a 20 you know 54 December the 31st that we could start doing that. So, I would imagine uh some design and preliminary stuff would happen you know five years ahead of time, possibly five to ten years out. Um, but that would certainly need to be coordinated with y'all. We need to be on the same page with this, because we are invested at the West Columbia plant and we need to make, that's our best value for our dollar. Our whole twenty-year plan built out for there. So, we are invested in the success of the existing Lake Murray Plant. So, I'm, we're thinking you know if I had to just, if you held me to it now, based on what I know with construction now and permitting we would probably begin in 5 to 7 years ahead of when we need it. And that would be, that would need to be coordinated with our current contract.

Brian Carter: Thank you.

Commissioner Partin: Is that something that since none of us will be here then, that needs to be in writing, that you know West Columbia needs to be notified a year ahead of time so y'all know for budget planning or is it better to memorialize that kind of thing since none of us will be here?

Jay Nicholson: Well, we have an agreement, um and so if we're not, right now, Jay Nicholson is not thinking in terms of taking our capacity away from the existing plant. We're just supplementing with the new and would stage it just like the existing plant has been staged out. So, we would start with a certain number of million gallons a day based on what our demand is and coordinate how we are going to shift demands and flow. Um, I wouldn't think that we would need to memorialize if just because if we, if, there's going to be a legal action if neither one of us are not managing our side of the contract. Then we've got a contract that says we buy all water from West Columbia until 2054. And so, I don't see why we would unless we were re-negotiating terms, why we would need to do anything.

Brian Carter: I agree with that.

Chairman MacDougall: Very good, anything else? We have a motion and a second by Mr. Shumpert. All those in favor please say "Aye."

Group: "Aye"

Chairman MacDougall: All those opposed?

Silence

Chairman MacDougall: The Aye's have it, proceed.

Jay Nicholson: Thank you.

End of verbatim discussion.

The Chairman addressed item nine (9) regarding announcements. Mr. Jay Nicholson stated that the WEASC Capital District meeting is January 17th at the Town of Lexington, and the next Commission meeting is scheduled for February 13, 2019.

As there was no other business, Mr. Joseph Hardee made a motion to adjourn. Mr. Jerald Sanders seconded the motion and it passed unanimously. The meeting adjourned at 6:50pm.



General Information

- Legislative/Regulatory update; relaunch of relocation Bill; newly proposed legislation regarding easements with DOT
- Cohn Construction agreement finalized; work to begin soon
- Request for Proposals for banking services complete; finalists' presentations next week
- Beginning initial stages of new GIS/CMMS system with Lucity; kickoff meeting end of January

Water

- Chlorine residual concerns in South Congaree area and Swansea appear to be stabilized
- Appraisal completed on future elevated tank site along US 1 corridor
- CDBG presentation for Pelion water line replacement held 1/8/19
- Fourth pump for the WC HSPS bid came in 25% over budget; appropriation this meeting
- Sherwood Rd, Courage Center and Blackjack Ln water main extensions remain in construction phase
- RFQ for B-L feasibility study still undecided
- Reevaluating the pipe realignment and clear well work at Lake Murray Plant
- Calks Ferry Tank washout and inspection completed
- Beechcreek Rd water line relocation (DOT project)

Wastewater

- Continue to work through our attorneys to complete the deeds for the Cayce metering stations
- Received RFQs for Lydia Drive; negotiating a contract with AECOM
- Work on 20-year sewer master plan completed; presentation this meeting
- Options for Colony Lakes lift station construction/replacement may work into master plan
- Cannon Springs lift station (replaces Windstone station)
- We've met with school district to discuss sewer service to the new middle school; contracted with AECOM to perform preliminary surveying of the area

JMWSC at a Glance	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	FY18 Growth	FY17 Growth	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	FY19 Growth	Previous YTD
Customer Data																	
Water customers	16,229	16,265	16,326	16,393	16,442	16,525	16,582	4.28%	5.22%	16,632	16,705	16,741	16,792	16,870	16,885	1.83%	2.06%
Sewer customers	4,688	4,705	4,742	4,762	4,769	4,792	4,813	5.39%	6.01%	4,825	4,844	4,847	4,866	4,891	4,892	1.64%	2.65%
New water only	18	17	26	51	64	38	48	442	525	37	39	33	27	52	13	201	198
New water/sewer	32	22	33	11	22	9	18	232	219	15	19	1	18	21	1	75	117
Total new customers	50	39	59	62	86	47	66	674	744	52	58	34	45	73	14	276	315
Start accounts	151	140	146	203	206	249	238			203	266	189	207	174	179		
Close accounts	53	58	60	57	53	78	83			73	98	79	70	65	48		
Meters read (AMR)	16,436	16,472	16,531	16,550	16,585	16,668	16,759			16,813	16,849	16,913	17,002	17,013	17,132		
Meters unread (AMR)	43	64	42	76	104	31	65			65	89	93	48	84	38		
Disconnected/nonpmt	154	*	19	212	100	93	112			167	191	134	122	150	104		
Remain disconnected	14	*	2	9	7	6	9			12	10	9	9	0	6		
Water quality complaints	7	7	5	6	4	7	6			4	4	17	11		10		
Flow Data (MGD)																	
Water avg daily flows	3.73	4.45	4.19	4.24	4.51	5.93	6.73			7.31	6.09	6.25	4.98	4.05	3.75		
previous year	3.39	3.32	3.4	3.82	4.74	5.44	5.64			5.79	6.11	5.53	4.82	4.03	3.73		
Sewer avg daily (combined)	0.948	1.04	1.05	1.014	1.022	1.039	1.067			1.033	1.262	1.204	1.531	1.500	1.251		
previous year	1.004	0.758	estimated	1.018	1.09	1.018	0.845			1.148	1.125	1.189	1.122	0.957	0.948		
Current projects																	
																	Res lots
Residential	35	35	34	34	34	33	33			34	35	34	31	30	29		1025
Commercial	19	19	24	25	23	22	19			17	17	16	18	16	16		
JMWSC	5	5	5	6	6	6	6			6	6	5	5	4	4		
Total projects	59	59	63	65	63	61	58			57	58	55	54	50	49		
Locates received	628	657	893	818	772	974	794			798	758	643	833	776	731		
Locates marked	239	307	374	401	360	411	371			394	393	345	389	327	308		
Total LF marked	15,325	18,825	21,685	24,190	21,625	25,825	23,275			24,425	24,325	21,625	25,075	23,850	18,675		

Revenues/Expenses thru Dec 2018	Actual	Budget	% Budget
Operating Revenues*	8,931,455	15,851,853	56%
Operating Expenses*	3,933,380	9,593,042	41%

*Direct operating revenues/expenses only. Does not include debt service and depreciation information.